

**Mc
Graw
Hill**

McGraw Hill VET Catalogue 2022





We share your passion for teaching and learning. Our quality Vocational course materials help you engage with today's diverse students.

We empower educators and learners through:

- Best in class assessment tools
- Our content written to specific competencies for Australian Quality Training Framework (AQTF) Packages
- Various digital options suited to all modes of delivery
- Student-friendly resources ensure learners succeed and are job-ready
- Regional subject matter authors who are experts in their field

Table of Contents by Training Package

AUR Automotive Retail, Service and Repair	5
UEE Electrotechnology	8
CPC Construction, Plumbing and Services	12
MEM Metal and Engineering	14
TAE Training and Education	18
CHC Community Services	19
SIT Tourism, Travel and Hospitality	21
BSB Business Services	22
FNS Financial Services	25
TLI Transport and Logistics	27
SIR Retail Services	27
ICP Information and Communications Theory	27

Please note that all prices listed are subject to change without notice.



Instructor Resources

McGraw Hill VET titles are accompanied by a comprehensive Instructor Resource suite to assist in the delivery of the course. Complimentary access to this online tool is given to adopters of the textbook or eBook, and features the following core items:

- PowerPoint slides
- Instructor Manual
- Comprehensive Mapping Guides*
- Solutions Manuals*
- Additional Chapter Content/Elective Content*

*training package/title dependent

VitalSource eBooks

VitalSource eBooks are a great option for students working remotely or as an additional resource to complement the print book. Easily accessible via the VitalSource Bookshelf or integrated with your LMS, the eBooks offer anytime, anywhere access both online and offline with the following handy study features:

- Notes and Highlights
- Flashcards and Review Mode
- Read Aloud
- Wikipedia Lookup for Unfamiliar Words

Help us on our path to a sustainable future and choose to be eBook first where possible for your course and your students.

Find out more about VitalSource eBooks at <https://www.vitalsource.com/en-au/>



AUR Automotive Retail, Service and Repair



AUR Automotive Retail, Service and Repair

Automotive Mechanics

10e (2019)

Authors: Ed May and Les Simpson



This market-leading resource has been providing students with an introduction to the service, diagnosis and repair of passenger and light commercial vehicles for over 48 years.

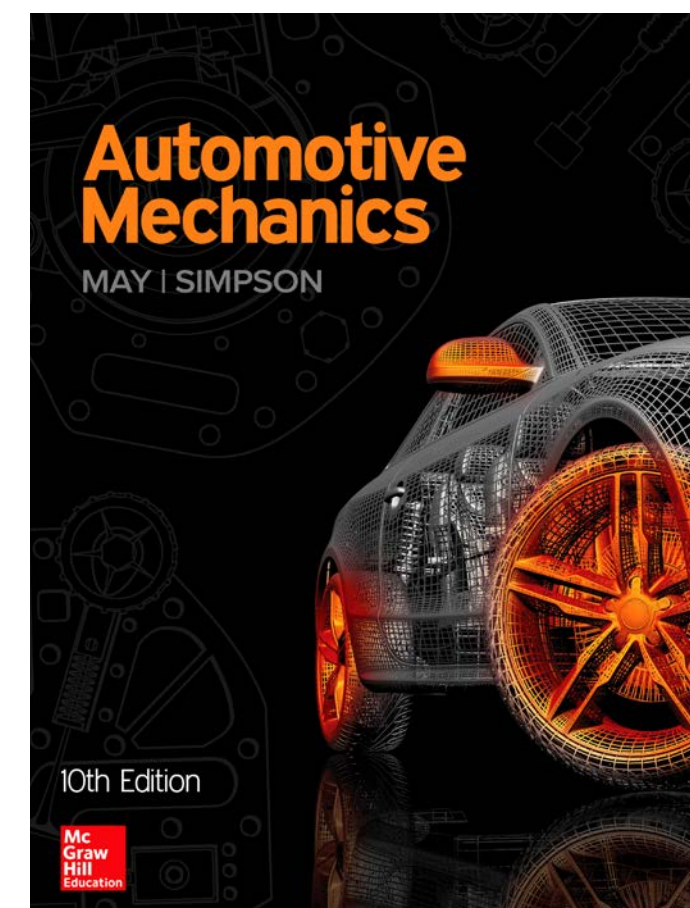
Adopters of the text can also now access updated mapping grids to help with the transition to the qualifications AUR20520 Cert II in Automotive Servicing Technology and AUR30620 Certificate III in Light Vehicle Mechanical Technology. The content ensures full coverage of the latest vehicle computer systems and diagnostic techniques.

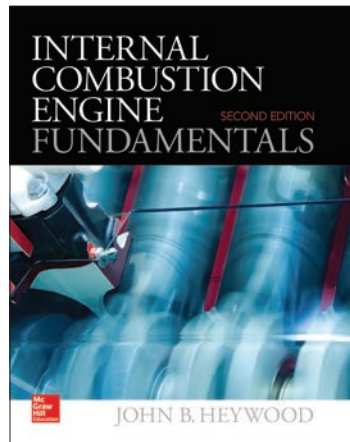
The resource is available both in print and eBook versions, and is complimented by a suite of online resources that provide students with practical tasks and quizzes to help them consolidate their learning.

Key Features:

- Covers all core units and the most popular electives from both the Certificate II and Certificate III courses
- A single volume course book that students will be able to refer back to during and after their training
- Digital resources available for trainers to assist in the delivery of courses, and for students to practice their skills and review their knowledge.

	AUD	NZD
Print: 9781760421502	204.95	235.00
Print + Connect with eBook: 9781760421540	229.95	255.00
Connect with eBook: 9781760421533	129.95	149.00
VitalSource eBook: 9781760421526	119.95	139.00





Internal Combustion Engine Fundamentals

2e (2019)
Author: John Heywood



Written by one of the most highly regarded names in internal combustion engines, this trusted educational resource and professional reference covers the key physical and chemical processes that govern internal combustion engine operation and design.

Thoroughly revised to cover recent advances including performance enhancement, efficiency improvements and emission reduction technologies. Highly illustrated and cross referenced, it includes discussions of these engines' environmental impacts and requirements. Included is a complete explanation of spark-ignition and compression-ignition (diesel) engine operating characteristics as well as of engine flow and combustion phenomena and fuel requirements.

Key Features:

- Engine types and their operation
- Engine design and operating parameters
- Thermochemistry of fuel-air mixtures
- Properties of working fluids
- Ideal models of engine cycles
- Gas exchange processes
- Mixture preparation in spark-ignition engines
- Charge motion within the cylinder
- Combustion in spark-ignition engines
- Combustion in compression-ignition engines
- Pollutant formation and control
- Engine heat transfer
- Engine friction and lubrication
- Modelling real engine flow and combustion processes
- Engine operating characteristics

	AUD	NZD
Print: 9781260116106	252.95	273.00



Truck and Trailer Systems

(2014)
Author: Mike Thomas



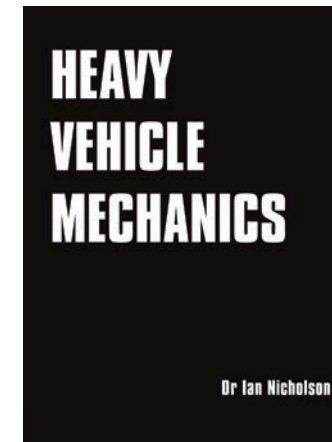
Truck and Trailer Systems offers a comprehensive and practical guide to the medium and heavy-duty truck services.

Written by an expert with decades of experience as an automotive and diesel technician and instructor, this text thoroughly covers information on each system from electrical and lighting to brakes and transmissions.

Key Features:

- Corresponding lab manual containing instructor material for each chapter
- Concise diagrams and figures illustrating key concepts
- Appropriate language level for student demographic
- Lab worksheets and test questions to maximise comprehension
- Extensive review questions at the end of each chapter to ensure student retention

	AUD	NZD
Print: 9780071809535	190.95	201.00
Lab manual: 9780071824538	79.95	86.00

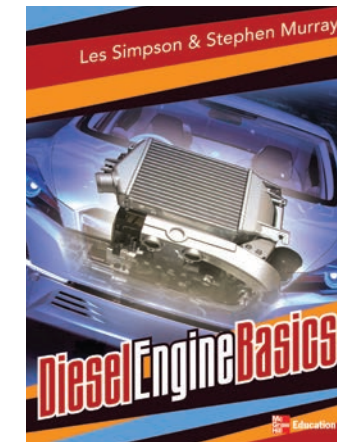


Heavy Vehicle Mechanics

(1986)
Author: Ian Nicholson

Abundantly illustrated, this comprehensive text is ideal for apprentices specialising in heavy duty electives and for practicing mechanics who require a workshop reference. It includes information on operation and diagnosis of steering and suspension systems, electrical systems, braking and pneumatic systems, transmissions, air conditioning and more.

	AUD	NZD
Print: 9780074520819	159.95	189.00



Diesel Engine Basics

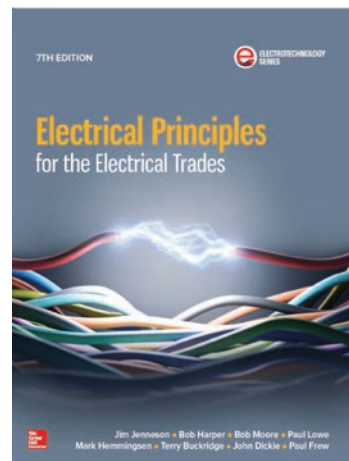
(2013)
Authors: Les Simpson and Stephen Murray

Dedicated to the basics of diesel mechanics within an Australian context, this text provides a practical reference for instructors and students to utilise throughout not only their course but also their career. It is an ideal companion to Simpson's bestselling text, *Automotive Mechanics 10e*.

	AUD	NZD
Print: 9781743071519	74.95	89.00
VitalSource eBook: 9781743765050	49.95	57.00



UEE Electrotechnology



Electrical Principles for the Electrical Trades

7e (2019)

Authors: Jim Jenneson, Bob Harper, Bob Moore, Paul Lowe, Mark Hemmingsen, Terry Buckridge, John Dickie and Paul Frew



Each chapter is comprehensively aligned to the knowledge and skills specified in the units of competency in national training packages for an electrical trade qualification.

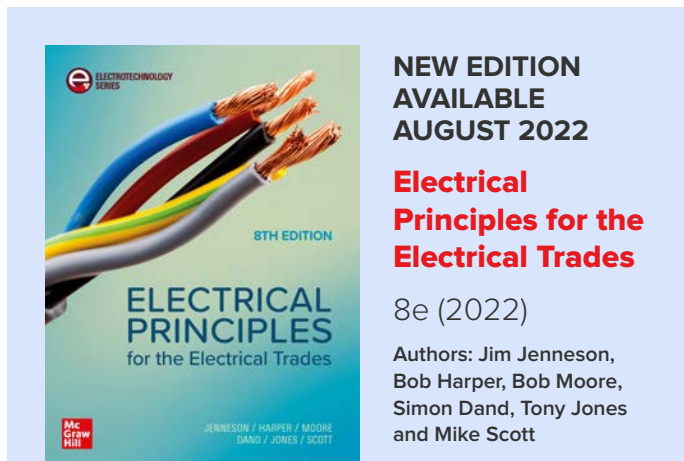
Employing full-colour diagrams and photographs to illustrate key concepts and topics the design supports practical and effective learning.

Key Features:

- Chapter on sustainable practices in the electrical trade
- Examples with worked solutions
- Improved chapter structure and layout to enhance readability and ease of use
- Full-colour illustrative material
- End-of-chapter summaries
- Detailed competency mapping demonstrates the complete coverage of knowledge evidence for both Certificate II in Electrotechnology, Career Start (UEE22011) and Certificate III in Electrotechnology Electrician (UEE30811) courses.

Mapping grids are available in Connect for adopting teachers to help with the transition to UEE30820

	AUD	NZD
Blended Learning Package (Print + eBook): 9781760423797	139.95	159.00
VitalSource eBook: 9781760421052	89.95	103.00



NEW EDITION AVAILABLE AUGUST 2022

Electrical Principles for the Electrical Trades

8e (2022)

Authors: Jim Jenneson, Bob Harper, Bob Moore, Simon Dand, Tony Jones and Mike Scott

Available in the second half of 2022, *Electrical Principles 8e* has been revised to underpin the UEE30820 Certificate III in Electrotechnology Electrician qualification. Written to AQF level 3, this edition has been strengthened to align to the new units of competency, and further address new emerging technologies.

Additional chapters make the text also usable for UEE22020 Certificate II in Electrotechnology (Career Start), broadening the appeal and giving students the opportunity to carry the same text through two qualifications.

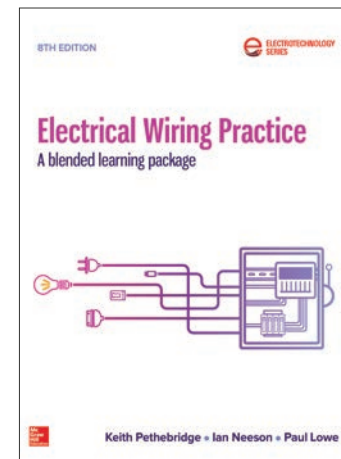
	AUD	NZD
Print: 9781743767801	139.95	160.00
eBook: 9781743767825	104.95	115.00

Value Pack: Electrical Principles, 7e + Electrical Wiring Practice, 8e

	AUD	NZD
Blended Learning Package (Print + eBook): 9781760421038	279.95	309.00

Value Pack: Electrical Principles, 7e + Electrical Wiring Practice, 8e + Telecommunications

	AUD	NZD
Blended Learning Package (Print + eBook): 9781743767344	329.95	355.00



Electrical Wiring Practice

8e (2019)

Authors: Keith Pethebridge, Ian Neeson and Paul Lowe

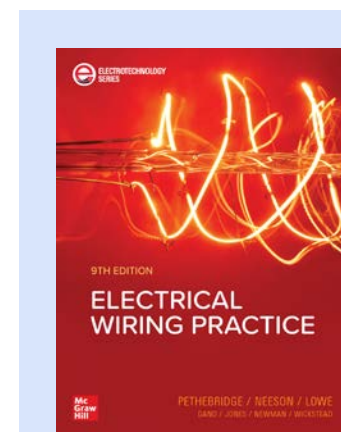


Carefully revised to address the latest amendments to the AS/NZS 3000: 2018 Wiring Rules and related Standards as well as each of the essential capabilities (t-points) stipulated by the national training package.

The resource includes content on key emerging technologies and practices to meet students' knowledge requirements. Written to AQF level 3, the 8th edition is now streamlined into a single volume that will be easier to use and more affordable for students.

Mapping grids are available in Connect for adopting teachers to help with the transition to UEE30820.

	AUD	NZD
Blended Learning Package (Print + eBook): 9781743767160	159.95	185.00
VitalSource eBook: 9781760421090	99.95	113.00



NEW EDITION AVAILABLE OCTOBER 2022

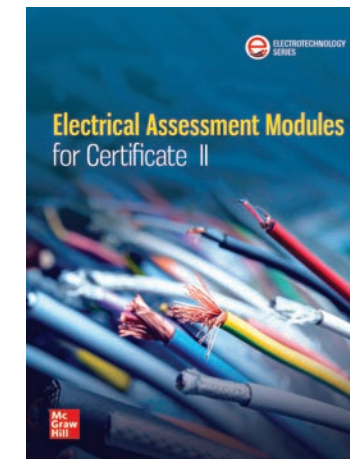
Electrical Wiring Practice

9e (2022)

Authors: Keith Pethebridge, Ian Neeson, Paul Lowe, Simon Dand, Tony Jones, Rebecca Newman and Robert Wickstead

The 9th Edition of *Electrical Wiring Practice* will bring the content in line with competencies from UEE30820 Certificate III in Electrotechnology Electrician, and will reflect updated Regulations.

	AUD	NZD
Print: 9781743767856	159.95	185.80
eBook: 9781743767870	119.95	130.00



Electrical Assessment Modules for Certificate II Digital Tool Kit

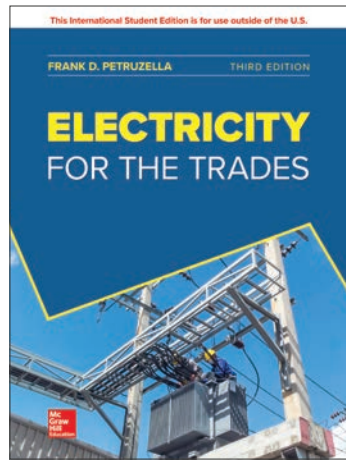
McGraw Hill *Electrical Assessment Modules CII* is a comprehensive package of digital teaching and learning resources for Certificate II Electrotechnology. With Electrical Assessment Modules instructors reclaim lost time to focus on practical training and improve workplace evidence assessments, while students gain confidence and reassurance that they are learning what is required to successfully achieve their qualification.

Key Features:

- Teacher Implementation Guide covering all units with an overview of the modules, teaching ideas and best practice usage
- Units of Competency Maps shows which units of competency are covered and by which assets
- Visual and dynamic content designed to support instructors in their lesson presentations
- TestBanks, Quizzes and Worksheets
- Lab and Practical Manual including practical exercises that can be uploaded to your institutions LMS
- PowerPoint Slides and YouTube Playlist provide ready-made content.

Flexible enough to use as a stand-alone resource, the EAM is also recommended for use alongside the trusted learning textbooks — *Electrical Principles* by Jim Jenneson and *Electrical Wiring Practice* by Keith Pethebridge.

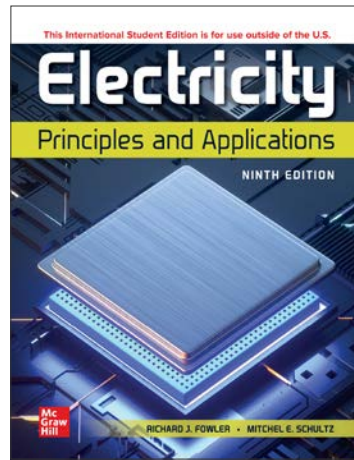
Contact your Education Consultant to find out more.



Electricity for the Trades ISE
3e (2020)
Author: Frank Petruzella

Electricity for the Trades sets a standard for textbooks on electrical training. This well-illustrated text provides an excellent foundation of electrical and electronic principles. It prepares students for a specialisation in the electrical trades or one of the many related trades that require a special understanding of electrical fundamentals.

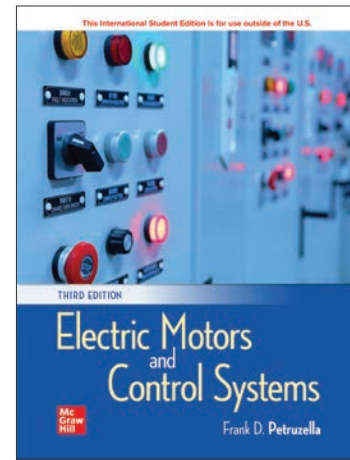
	AUD	NZD
Print: 9781260547849	99.95	115.00
eBook: 9781260569919	89.95	95.20



Electricity: Principles & Applications
9e (2022)
Author: Richard J Fowler

Written for readers with no prior knowledge of electrical theory and principles, it allows students with limited maths and reading skills to gain a clear understanding of electricity and electrical devices.

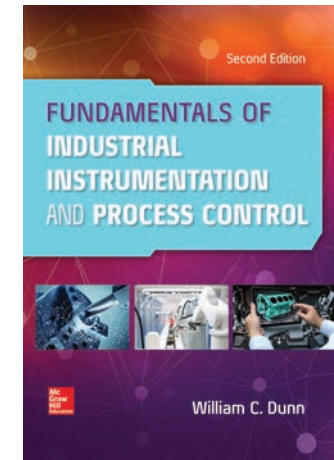
	AUD	NZD
Print: 9781260597769	149.95	170.00



Electric Motors and Control Systems
3e (2020)
Author: Frank D. Petruzella

Introduces the reader to a broad range of motor types and control systems and provides an overview of electric motor operation, selection, installation, control and maintenance. It includes coverage of how motors operate in conjunction with their associated control circuitry. The broad-based approach taken makes this text viable for a variety of motors and control systems courses.

	AUD	NZD
Print: 9781260570144	149.95	170.00
Activities Manual: 9781259332838	114.95	128.00



Fundamentals of Industrial Instrumentation and Process Control
2e (2019)
Author: William C. Dunn

A practical guide to Automated Process Control and Measurement Systems.

Offering students a solid grounding in process control principles with real-world applications from the factory floor, this text features realistic problems and detailed illustrations. Students get clear explanations of digital and analogue components, including pneumatics, actuators, regulators, and comprehensive discussions on the entire range of industrial processes.

	AUD	NZD
Print: 9781260122251	152.95	165.00

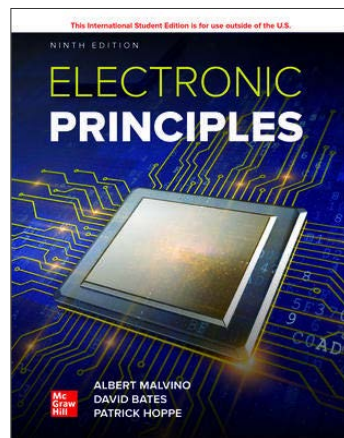


Programmable Logic Controllers
6e (2022)
New Edition
Author: Frank D. Petruzella

Programmable Logic Controllers provides an up-to-date introduction to all aspects of PLC programming, installation and maintaining procedures.

The text is written in an easy-to-read style designed for students with no prior PLC experience.

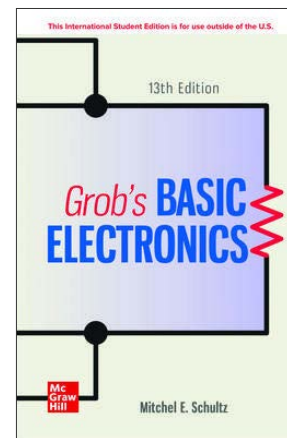
	AUD	NZD
Print: 9781265150495	149.95	170.00
eBook: 9781265616786	99.95	109.95
LogixPro PLC Manual: 9781264446766	149.95	170.00
RSLogix 5000 PLC Manual: 9781264816583	149.95	170.00



Electronic Principles
9e (2021)
New Edition
Authors: Albert Paul Malvino, David J. Bates and Patrick E. Hoppe

This edition offers students a definitive overview of electronic circuits and devices. The streamlined design is full-colour throughout and greater emphasis on modern integrated circuit (IC) technology has been incorporated. The revision of chapter problems and review questions refresh this text while retaining its proven approach.

	AUD	NZD
Print: 9781260570564	149.95	170.00



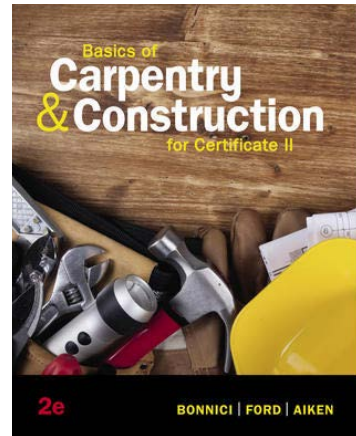
Grob's Basic Electronics
13e (2021)
New Edition
Author: Mitchel E. Schultz

Written for beginners, the focus on essential knowledge and real-world applications of basic concepts makes it ideal for technology students. It focuses on the development of testing and troubleshooting skills and combines clear, carefully-laid-out explanations of key topics with worked-out examples and additional problems.

	AUD	NZD
Print: 9781260571448	149.95	170.00
Experiments Manual: 9781259190407	162.00	176.00
Problems Manual: 9781260445381	180.00	198.00



CPC Construction, Plumbing and Services



Basics of Carpentry and Construction for Certificate II

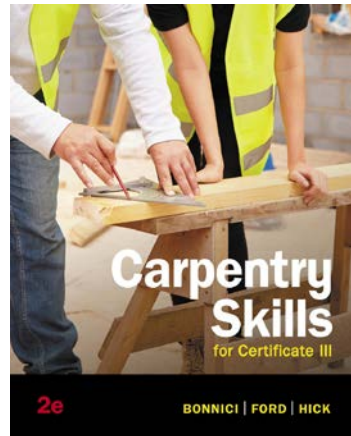
2e (2020)
New Edition
Authors: Daniel Bonnici and Alister Ford

Basics of Carpentry and Construction is developed specifically for Certificate II Carpentry, Building and Construction pre-apprenticeship and Certificate II Construction pathways, and addresses all 18 core units and up to 11 electives. Maps to both the Victorian training CII carpentry and construction qualification and the new national CPC construction pathways CII.

Key Features:

- A strong visual design containing hundreds of illustrations, numbered headings and feature boxes
- Written in clear direct language, complemented by engaging YouTube videos, interactives and animations
- Appeals to pre-vocational students, helping them understand complex topics

	AUD	NZD
Print: 9781743767498	99.95	115.00
VitalSource eBook: 9781743767511	69.95	79.00



Carpentry Skills for Certificate III

2e (2021)
New Edition
Author: Daniel Bonnici, Alister Ford, Michael Hick

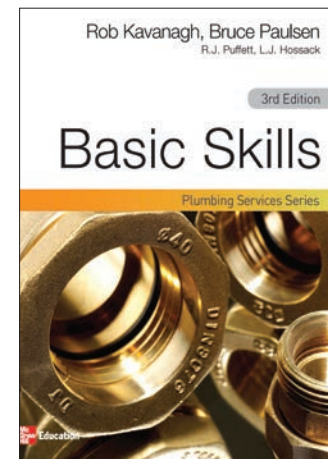
A one volume text written to the units of competency for the new Certificate III in Carpentry (CPC30220) and released in conjunction with the new training package. This edition is industry focused, with comprehensive coverage of relevant and current industry trends, building and construction standards and regulations.

This one volume can be used to cover content in Certificate I in Construction, Certificate II in Construction Pathways, and Certificate II in Construction, including the Victorian Certificate II in Building and Construction.

Key Features:

- Six NEW chapters
- New vibrant and clear photos and diagrams
- Comprehensive bank of Instructor Resources including a Teacher Implementation Guide (with mapping and solutions), worksheet answers and Maths Test to accompany the Trade calculations and Measurements chapters
- Numbered headings directly related to Learning Outcomes
- New and updated
 - ‘End-of-chapter’ questions
 - ‘Tips’ and ‘Safety Tips’ throughout chapters
 - ‘Check your understanding’ boxes throughout chapters
 - ‘Workplace scenarios’ throughout chapters
 - ‘Student research’ sections at the end of chapters
 - ‘Tradie talk’ section at the end of chapters
 - ‘Australian Standards and codes of practice’ at the end of chapters

	AUD	NZD
Print: 9781743767719	169.95	190.00
eBook: 9781743767733	119.95	132.52

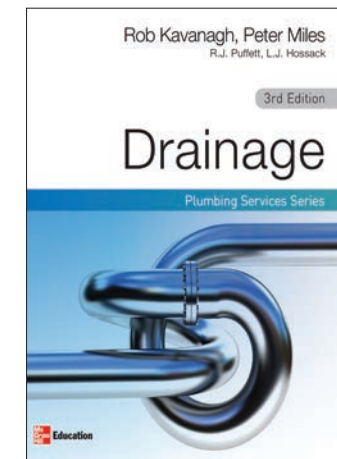


Basic Skills: Plumbing Services Series

3e (2012)
Authors: Rob Kavanagh, Bruce Paulsen, R. J. Puffett and L. J. Hossack

Written in an accessible style and with an abundance of illustrations, it features content on trade calculations, sustainability, workplace communications and OHS.

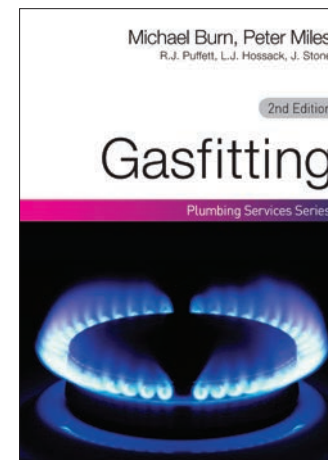
	AUD	NZD
Print: 9780071015042	69.95	79.00
VitalSource eBook: 9781743765012	59.95	62.00



Drainage: Plumbing Services Series

3e (2012)
Authors: Rob Kavanagh, Peter Miles, R. J. Puffett and L. J. Hossack

	AUD	NZD
Print: 9781760420505	79.95	89.00
VitalSource eBook: 9781743765029	49.95	52.00



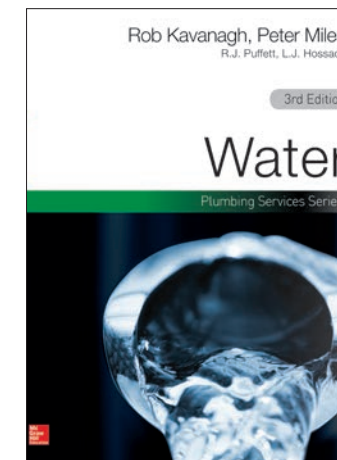
Gasfitting: Plumbing Services Series

2e (2010)
Authors: Micael Burn, Peter Miles, R. J. Puffett, L. J. Hossack and J. Stone

Covers all the essential competencies of the Gasfitting component of the current Plumbing and Services Training Package.

This second edition covers regulators, ventilation, pipe installation, continuous flow hot water systems, meters, safety devices, LPG and more.

	AUD	NZD
Print: 9780070278912	74.95	85.00
VitalSource eBook: 9781743765036	59.95	60.00



Water: Plumbing Services Series

3e (2014)
Authors: Rob Kavanagh, Peter Miles, R. J. Puffett and L. J. Hossack

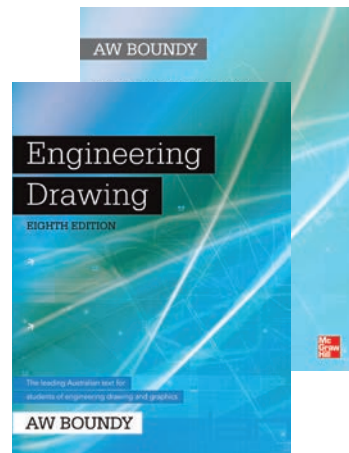
This text specifically covers the storage and transmission of water, the materials and hardware associated with water services and the installation of hot and cold water systems.

It also features information about the latest plumbing materials and technology and the increasing importance of sustainable plumbing practices.

	AUD	NZD
Print: 9781743076941	79.95	89.00
VitalSource eBook: 9781743764510	59.95	60.00



MEM Metal and Engineering

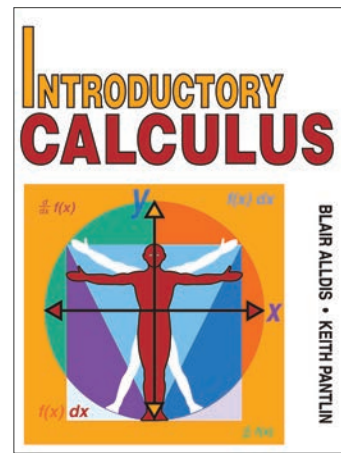


Engineering Drawing + Sketchbook
8e (2012)
Author: A. W. Boundy

In line with the Metal and Engineering Training Package, competency-based training courses and Australian Standards.

Building on Boundys meticulous and trusted approach to his subject, there is a CAD corner feature, question banks, problems and reference tables. Presented in a step-by-step format, this edition offers maximum accessibility and convenience.

	AUD	NZD
Print: 9780071016766	114.95	129.00
VitalSource eBook: 9781121491021	84.95	81.00

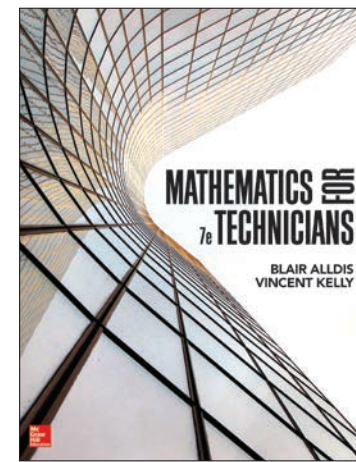


Introductory Calculus
(1997)
Author: Blair Alldis

This book was written in accordance with both the TAFE national engineering curriculum and the national mathematics curriculum.

The readable style of the text and the authors' ability to explain key concepts clearly and simply, makes *Introductory Calculus* an essential learning tool for a first course in calculus.

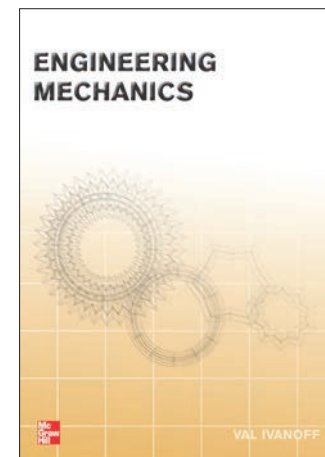
	AUD	NZD
Print: 9780074703045	74.95	93.00



Mathematics for Technicians
7e (2013)
Authors: Blair Alldis and Vincent Kelly

For students studying engineering and electrotechnology, this book features graded questions to guide from the basics through to advanced applications of mathematics. It ensures that even students with poor mathematical literacy can easily meet the required competencies. Reality-based trade scenarios demonstrate how the theory would be used in different engineering careers.

	AUD	NZD
Print: 9781743070772	89.95	105.00
VitalSource eBook: 9781743764893	74.95	83.00



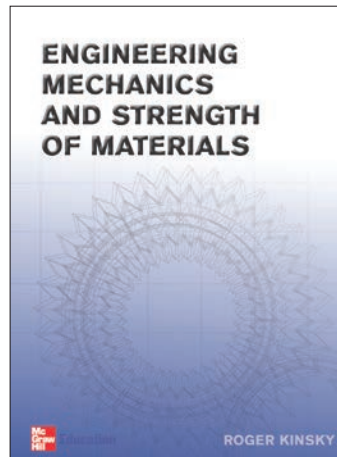
Engineering Mechanics
(2011)
Author: Val Ivanoff

An ideal introductory text for first-year engineering students covering the three basic topic areas: statics, introductory dynamics and introductory strength of materials.

	AUD	NZD
Print: 9780071010030	109.95	129.00
VitalSource eBook: 9781308242675	74.95	83.00

Value Pack: Engineering Mechanics + Mathematics for Technicians
Authors: Val Ivanoff and Blair Alldis

	AUD	NZD
Print: 9781743077047	179.95	209.00



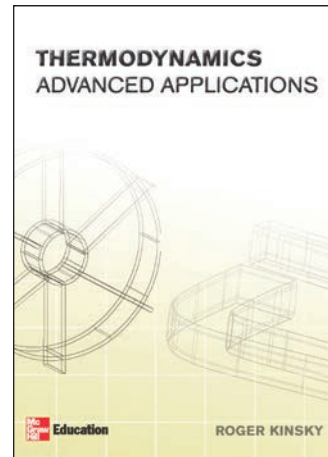
Engineering Mechanics and Strength of Materials

(1987)

Author: Roger Kinsky

This renowned, comprehensive text is an introduction to applied engineering mechanics and strength of materials. The theory is supported by a wealth of detailed illustrations and diagrams to give students a complete understanding of the subject. This text includes many worked examples, end-of chapter problems, exercises and illustrations.

	AUD	NZD
Print: 9780074521557	119.95	145.00



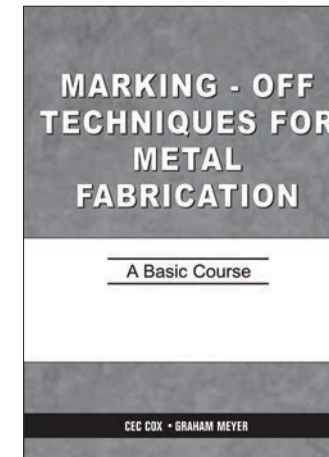
Thermodynamics: Advanced Applications

(1997)

Author: Roger Kinsky

Designed to cover a second course in thermodynamics. It extends the basic thermodynamic knowledge obtained in the companion text *Thermodynamics and Fluid Mechanics: An Introduction*.

	AUD	NZD
Print: 9780074703120	84.95	99.00



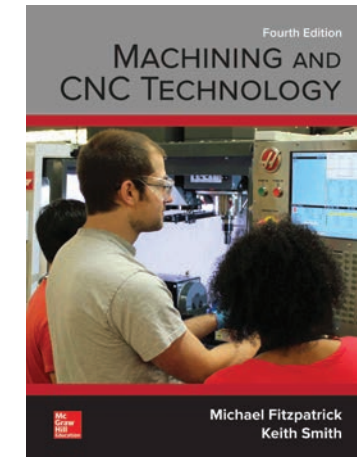
Marking-Off Techniques for Metal Fabrication

(1995)

Authors: Cec Cox and Graham Meyer

Designed for boilermaking and metal fabrication students at technical colleges. The aim is to present a practical approach to metal fabrication from basic marking principles to advanced layout work. Its approach is simple, using a step-by-step format and providing a variety of examples and problems.

	AUD	NZD
Print: 9780074510049	109.95	129.00



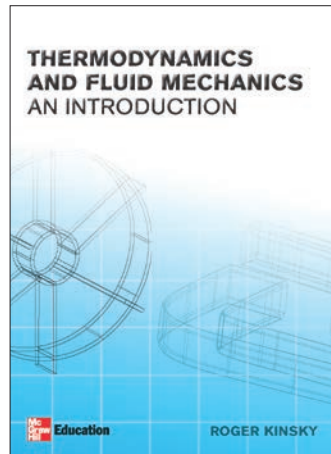
Machining and CNC Technology

(2019)

Author: Michael Fitzpatrick

Students will learn basic modern integrated manufacturing, CNC systems, CAD/CAM and advanced technologies, and how to safely set up and run both CNC and manually operated machines.

	AUD	NZD
Print: 9781260092608	149.95	170.00



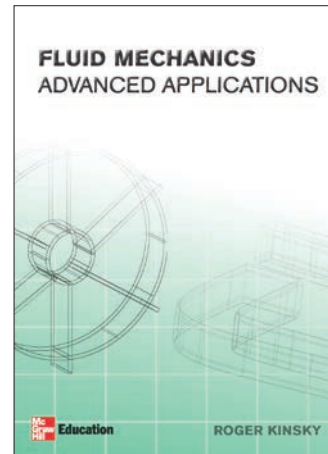
Thermodynamics and Fluids Mechanics: An Introduction

(1996)

Author: Roger Kinsky

An ideal introductory text for first year mechanical engineering students. Numerous worked examples and self-assessment problems are provided, allowing for a self-paced approach to learning.

	AUD	NZD
Print: 9780074702383	99.95	119.00



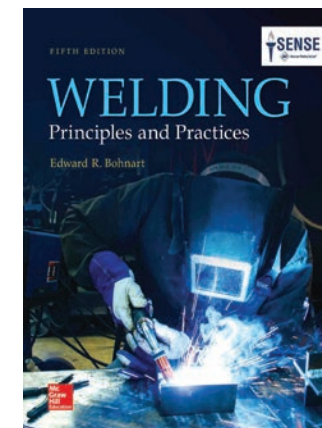
Fluid Mechanics: Advanced Applications

(1998)

Author: Roger Kinsky

Designed to cover a second course in fluid mechanics by extending the basic knowledge obtained in the companion text, *Thermodynamics and Fluid Mechanics: An Introduction*.

	AUD	NZD
Print: 9780074704424	89.95	105.00



Welding: Principles and Practices

5e (2018)

Author: Edward R. Bohnart

Provides a course of instruction in welding and cutting that enables students to begin with elementary work and master each process until they are skilled.

The fundamental theory of the practice in gas, arc, gas-shielded and self-shielded processes, welding, brazing, soldering, and plastic welding processes is presented. The various applications are then covered (manual, semiautomatic, mechanized, automatic, and robotic methods).

	AUD	NZD
Print: 9780073373867	275.00	299.00
Student Workbook: 9781259869891	125.00	136.00



Technology of Machine Tools

8e (2020)

Authors: Steve F. Krar, Arthur R. Gill and Peter Smid

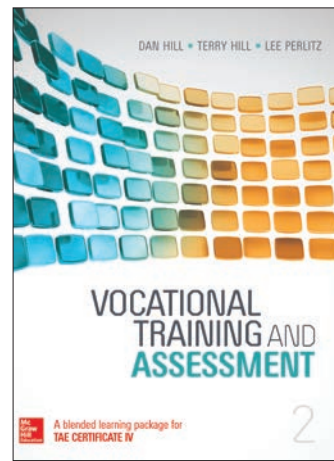
State-of-the-art training for using machine tools in manufacturing technology, including up-to-date coverage of computer numerical control (CNC).

Structured to provide coverage of tools and measurement, machining tools and procedures, drilling and milling machines, computer-aided machining, and metallurgy. There is expanded coverage of computer-related technologies, including computer numerical control (CNC) and computer-aided design and manufacturing (CAD/CAM).

	AUD	NZD
Print: 9781260565782	149.95	170.00



TAE Training and Education



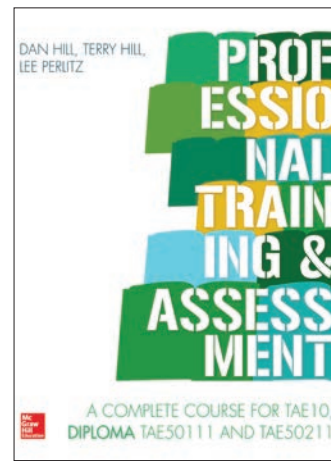
Vocational Training and Assessment

2e (2017)
 Authors: Dan Hill, Terry Hill and Lee Perlitz



This Blended Learning Package addresses all requirements for successful completion of the Certificate IV in Training and Assessment. With each chapter aligned to the training package competencies, all core units and a range of popular electives are covered.

	AUD	NZD
Blended Learning Package (Print + Connect): 9781743763957	114.95	129.00
VitalSource eBook: 9781743769447	79.95	86.00



Professional Training and Assessment

(2014)
 Authors: Dan Hill, Terry Hill and Lee Perlitz

A complete learning package for Diploma of Vocational Education and Training and Diploma of Training Design and Development in the TAE10 Training and Education Training Package.

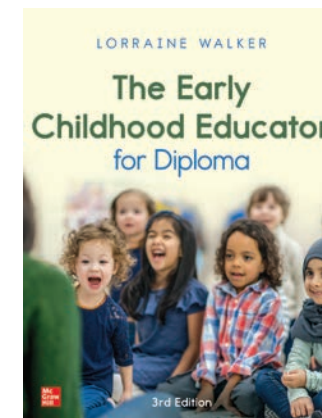
This text follows on from *Vocational Training and Assessment* and is written by the same expert author team. This text is ideal for students looking to upgrade their qualifications from Certificate IV to Diploma level.

	AUD	NZD
Print: 9781743076156	109.95	125.00
VitalSource eBook: 9781743764954	79.95	89.00



CHC Community Services

Depending on which version of the qualification you are teaching, McGraw Hill resources can support your course delivery. For those transitioning to the new qualification, our high-quality content and supporting resources will assist your smooth transition.



AVAILABLE APRIL 2022 The Early Childhood Educator for Diploma

3e (2021) New Edition
 Author: Lorraine Walker



Updated for the new CHC50121 qualification, and offering complete coverage of the 12 core units plus three of the most popular electives.

This edition addresses the market need for more in-depth coverage of theories and theorists with real life case studies and plenty of examples to help students with concept applications and retention.

The winning pedagogical structure has been strengthened so that it is even more user-friendly for both student and instructor.

- New chapter review questions help students practice and consolidate learning
- New end of chapter holistic case studies with summative questions
- An increased number of in-text activities
- Emphasis on Developmentally Appropriate Practice and educational theories and theorists
- At Work boxes feature mini case studies that apply the content in an imagined and positive real-world scenario
- Greater use of quotes from the National Law and National Regulations, National Quality Standard, and the Early Years Learning Framework to encourage student's familiarisation with the National Quality Framework documents
- Educator's tips provide additional information to support students' knowledge and understanding
- Comprehensive bank of Instructor Resources including a Teacher Implementation Guide (with mapping and solutions).

	AUD	NZD
Print: 9781743767122	104.95	121.00
eBook: 9781743767184	74.95	87.00



The Early Childhood Educator for Certificate III

3e (2021) New Edition
 Author: Lorraine Walker

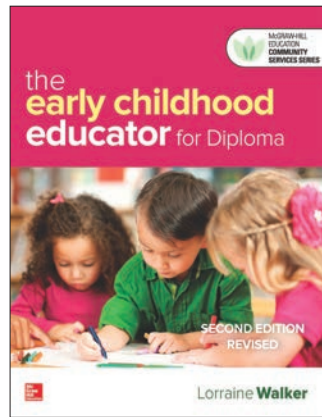


Updated for the new CHC30121 qualification, this market leading text is current and relevant to industry standards and practice.

Like the 3rd edition of the Diploma text, this edition responds to the market need for more in-depth coverage of theories and theorists, with real life case studies and numerous examples.

- A strong alignment with core (and popular elective) Cert III CHC30121 units of competency
- An increased number of in-text activities
- NEW chapter review questions based on each Performance Criteria
- NEW holistic case studies with summative questions. Answers to all questions are available in the IRM
- An emphasis on Developmentally Appropriate Practice where applicable as this is highlighted in the new Training Package
- Greater use of quotes from the National Law and National Regulations, National Quality Standard and the Early Years Framework to encourage student's familiarisation with the National Quality Framework documents
- Comprehensive bank of Instructor Resources including a Teacher Implementation Guide (with mapping and solutions).

	AUD	NZD
Print: 9781743767115	99.95	116.00
eBook: 9781743767153	69.95	81.00



The Early Childhood Educator for Diploma

2e Revised (2019)

Author: Lorraine Walker

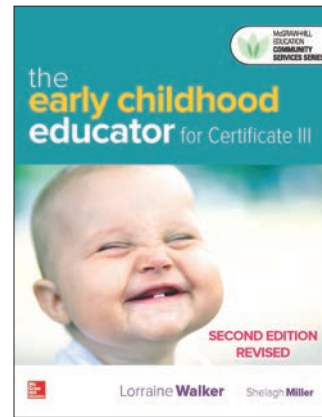


Aligns with CHC50113 Diploma of Early Childhood Education and Care and covers all core units and a range of popular electives in conjunction with *The Early Childhood Educator for Certificate III 2e*.

It addresses the design and implementation of the curriculum in an education and care service, and links to the requirements of the Education and Care Services National Regulations and the National Quality Standard (NQS).

- Aligns to release 4 of CHC50113
- Chapter length aligns to the Australian Qualifications Framework (AQF) volume of learning indicators
- Links to approved frameworks and the NQS throughout the text

	AUD	NZD
Print + Connect with eBook: 9781760423315	109.95	125.00
Connect with eBook: 9781743769157	74.95	85.00
VitalSource eBook: 9781760423216	74.95	83.00



The Early Childhood Educator for Certificate III

2e Revised (2019)

Author: Lorraine Walker



Aligns with the CHC30113 Certificate III in Early Childhood Education and Care from the CHC (Community Services) Training Package.

This resource been designed to support students' learning with content and activities at the appropriate Certificate III level of difficulty, as well as a Registered Training Organisation's delivery of this valuable qualification.

Provides complete coverage of all fifteen required core units of competency of the CHC30113 Certificate III in Early Childhood Education and Care. It also includes three elective units carefully selected to enable an overall effective introduction to the essential skills and knowledge needed to be an effective Certificate III qualified early year's practitioner.

	AUD	NZD
Print + Connect with eBook: 9781760423377	104.95	119.00
Connect with eBook: 9781743766781	69.95	80.00
VitalSource eBook: 9781760423193	69.95	78.00



NEW EDITION AVAILABLE TERM 4 2022

Individual Support (Ageing)

(2022)

Authors: Wendy Morton, Nicole Dawson and Lisa Taffe

A comprehensive resource addressing the core units (and popular electives) of the forthcoming new CHC33021 Certificate III in Individual Support (Ageing). Designed to provide the relevant information in an accessible way and also to be highly applicable to the workplace, this title seeks to meet the needs of the broad range of people undertaking this increasingly important qualification.



Connect Master 2.0 for Hospitality and Tourism

(2022) New Edition

Author: McGraw Hill



Connect Master for Hospitality and Tourism delivers personalised learning experiences through adaptive technology. The adaptive technology uses continual assessment and artificial intelligence to personalise the learning experience for each individual student. It identifies the student's strengths and weaknesses and helps to fill those key knowledge gaps – to increase student success and confidence! Students can choose to work their way through the learning resources and then complete the quiz, or dive right in and test their knowledge.

The new and updated *Connect Master 2.0 for Hospitality and Tourism* is able to be fully integrated with most Learning Management Systems. The user interface is also more user friendly.

Written by a team of Hospitality and Tourism professionals and educators, to cover all elements, performance criteria and knowledge evidence.

Gain access to all *47 units covered in the one product – then create courses using the units in the order required. This is priced for 720 days access per student.

*Talk to your Education Consultant to see the full list of units.

	AUD	NZD
Connect Master 720 Day Access: 9781743769928	150.00	173.00



Event Management: Theory and Practice

(2011)

Authors: Jeff Wrathall and Abby Jayne Gee

	AUD	NZD
Print: 9780070279001	94.95	105.00
VitalSource eBook: 9781743765104	69.95	68.00
Workbook: 9780070997387	34.95	34.00
Print + Workbook: 9780071014694	109.95	129.00



BSB Business Services



For Certificate IV and Diploma courses



Project Management in Practice for Certificate IV and Diploma

2e (2018)

Authors: Neil Pearson, Erik W. Larson and Clifford F. Gray

Project Management in Practice continues to provide students with the knowledge they need to manage projects across a range of industries. Online resources also provide them with the opportunity to build their practical skills.

Adopting teachers can also access new Mapping Grids to help transition to BSB50820 and BSB40920 qualifications.

	AUD	NZD
Blended Learning Package: 9781743767320	104.95	119.00
VitalSource eBook: 9781743767313	69.95	80.00

3RD EDITION COMING SOON!

Project Management in Practice, 3e is due to publish in late 2022. The new edition will reflect the latest BSB competencies, and will include coverage of PMBOK v7.

More details will be released closer to the date of publication.



Management Strategies and Skills

2e (2013)

Authors: Judith Dwyer and Nicole Hopwood



	AUD	NZD
Blended Learning Package: 9781743077528	104.95	135.00
VitalSource eBook: 9781743764930	69.95	82.00

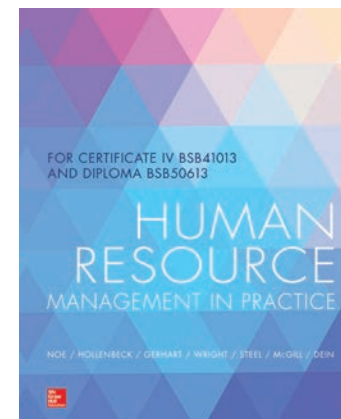


Management: A Practical Introduction,

3e (2020)

Authors: Angelo Kinicki, Brian K. Williams, Brenda Scott-Ladd, Martin Perry, Markus Groth, Carolyn Ward and Bruce Mitchell

	AUD	NZD
Print: 9781743767702	144.95	167.00
VitalSource eBook: 9781743767771	76.95	89.90



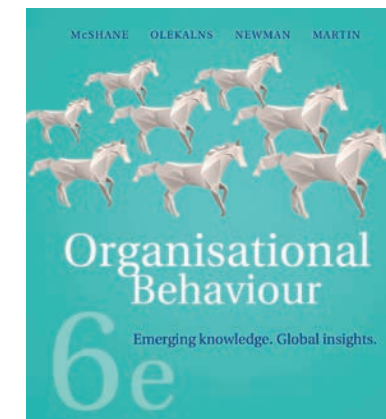
Human Resources Management in Practice for Certificate IV and Diploma

(2013)

Authors: Dein Tim, Jenny Steel and Caroline McGill



	AUD	NZD
Blended Learning Package: 9781760422752	99.95	116.00
VitalSource eBook: 9781760422769	69.95	86.00



Organisational Behaviour

6e (2018)

Authors: Steven McShane, Mara Olekalns, Alex Newman and Angela Martin



	AUD	NZD
Print: 9781760421649	147.95	171.00
VitalSource eBook: 9781760423384	76.95	89.90
Connect with eBook: 9781743767139	77.95	90.00
Connect: 9781760423407	44.95	52.00



Marketing: A Practical Approach

7e (2010)
Author: Peter Rix

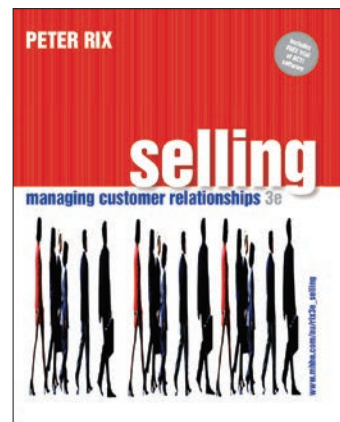
	AUD	NZD
Print: 9780070287006	109.95	125.00
VitalSource eBook: 9781743764770	69.95	77.00



Marketing

3e (2020)
Authors: Dhruv Grewal, Michael Levy, Shane Mathews, Paul Harrigan, Tania Bucic and Foula Kopanidis

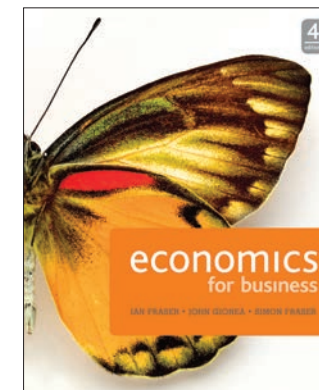
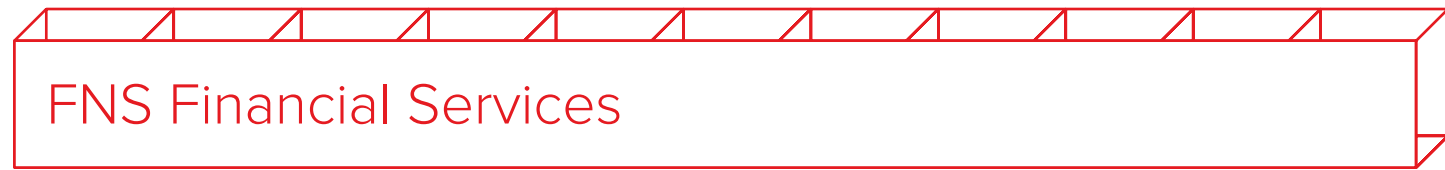
	AUD	NZD
Print: 9781760423889	133.95	155.00
VitalSource eBook: 9781760423919	76.95	89.00



Selling: Managing Customer Relationships

3e (2005)
Author: Peter Rix

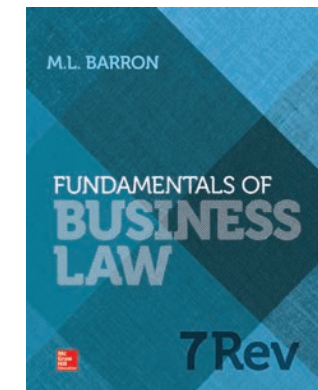
	AUD	NZD
Print: 9780074715611	104.95	125.00



Economics for Business

4e (2011)
Authors: Ian Fraser, John Gionea and Simon Fraser

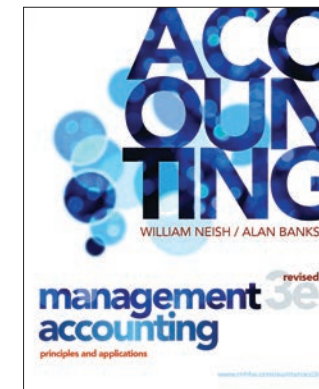
	AUD	NZD
Print: 9780070998438	104.95	125.00



Fundamentals of Business Law

7e Revised (2013)
Author: Margaret Barron

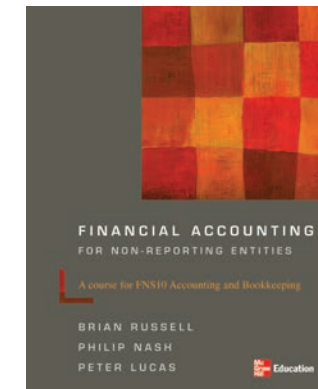
	AUD	NZD
Print: 9781743079836	114.95	135.00
VitalSource eBook: 9781743764909	84.95	95.00



Management Accounting

3e Revised (2010)
Authors: William Neish and Alan Banks

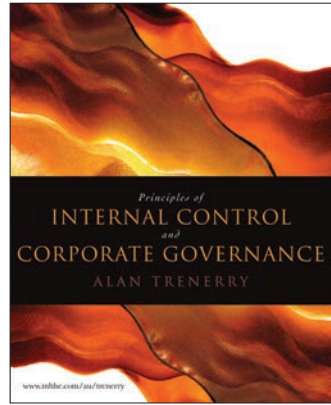
	AUD	NZD
Print: 9780070278448	104.95	119.00



Financial Accounting for Non-Reporting Entities

(2013)
Authors: Brian Russell, Philip Nash and Peter Lucas

	AUD	NZD
Print: 9781743078594	84.95	115.00



Principles of Internal Control and Corporate Governance

(2008)

Author: Alan Trenergy

	AUD	NZD
Print: 9780070159235	82.95	95.00



A Framework for Supply Chains: Logistics Operations in the Asia-Pacific Region

(2010)

Author: Roger Oakden

	AUD	NZD
Print: 9780070997783	84.95	95.00
VitalSource eBook: 9781743764718	69.95	69.00



Retail Services

(2012)

Authors: Lee Perlit, Dan Hill and Matthew Coxhill

	AUD	NZD
Print: 9781743070741	94.95	109.00
VitalSource eBook: 9781743765005	69.95	68.00



Graphic Design Australian Style Manual

(2011)

Authors: Suzie Haddock, Astred Hicks, Andrew Barnum and Felix Oppen

	AUD	NZD
Print: 9780071011051	109.95	119.00
VitalSource eBook: 9781121977105	74.95	81.00

CONTACT US

Customer Service Australia

Phone: (Toll free in Australia): 1800 646 572
or + 61 (2) 9011 0290
Fax: + 61 (2) 9011 0286
Email: cservice_sydney@mheducation.com

Customer Service New Zealand

Phone (Free Phone): +64 (0) 800 449 312
Fax (Free Phone): +64 (0) 800 449 318
Email: cservice.auckland@mheducation.com

Your dedicated McGraw Hill Consultant:

Nick Dallas National/NZ/QLD/NT

nick.dallas@mheducation.com
0403 047 063

Dorothy Bakens VIC/SA/TAS

dorothy.bakens@mheducation.com
0411 876 552

Nick Achelles NSW/ACT

nick.achelles@mheducation.com
0408 237 948

Kathy Bushby WA

kathryn.bushby@mheducation.com
0411 599 937

Discover eLearning

Introduce the flexibility of digital to your classroom. Explore the possibilities of course materials including eBooks, digital-first content and online solutions that work with your LMS!

 [@MHEducationANZ](https://www.facebook.com/MHEducationANZ)

 [@MHEducationAU](https://www.twitter.com/MHEducationAU)

 [mcgraw-hill-australia](https://www.linkedin.com/company/mcgraw-hill-australia)

