

# Introduction to Business Analytics

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### INTRODUCTION TO BUSINESS ANALYTICS

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# **Dedications**

My most amazing son, Benjamin, who makes me laugh and recognize that life is for experiencing joy. Love you!

—Vern Richardson

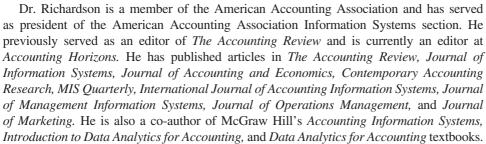
My family, whose love and support allow my dreams to come true. Thank you!

—Marcia Weidenmier Watson



# **About the Authors**

**Vernon J. Richardson** is Distinguished Professor of Accounting and the G. William Glezen Chair in the Sam M. Walton College of Business at the University of Arkansas and visiting professor at Baruch College. He received his BS, Master of Accountancy, and MBA from Brigham Young University and his PhD in accounting from the University of Illinois at Urbana–Champaign. He has taught students at the University of Arkansas, University of Illinois, Brigham Young University, and University of Kansas and internationally at the China Europe International Business School (Shanghai), Xi'an Jiaotong Liverpool University, Chinese University of Hong Kong Shenzhen, Aarhus University, and the University of Technology Sydney.





Vernon J. Richardson

**Marcia Weidenmier Watson** is the Jesse H. Jones Professor Accounting in the Michael Neidorff School of Business at Trinity University. She received her BBA in accounting from the College of William and Mary, and both an MBA in information systems management and accounting and a PhD in accounting from the University of Texas at Austin. She has taught at the University of Texas at Austin, TCU, Mississippi State University, UNC Charlotte, and Trinity University. Prior to receiving her PhD, Dr. Watson was a financial systems consultant for Price Waterhouse, now PricewaterhouseCoopers.

A member of the American Accounting Association, she served as newsletter editor for the American Accounting Association Information Systems section for 16 years. She serves on the editorial boards of *Issues in Accounting Education* and the *Journal of Accounting Education*. She has published articles in *Accounting Horizons, Advances in Management Accounting, Issues in Accounting Education, International Journal of Accounting Information Systems, MIS Quarterly, Journal of Accountancy, Journal of Accounting Education, Journal of Information Systems, and Strategic Finance. She also has had several cases published in Case Studies in Forensic Accounting and Fraud Auditing.* 



Marcia Weidenmier Watson



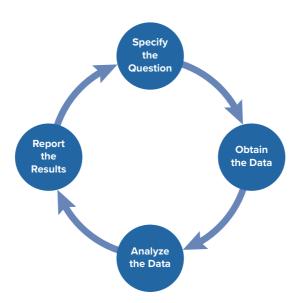
# From the Authors

Computerization and automation of many business tasks is combining with the explosion of available data to change the way companies work and make decisions. For this reason, business professionals are increasingly required to have an **analytics mindset** to perform their jobs. We recognize that students need to develop the skills to ask the right questions, learn to use common workplace tools (such as Excel<sup>®</sup>, Tableau<sup>®</sup>, and Power BI<sup>®</sup>) to examine and analyze data, and interpret results accurately and effectively to make business decisions.

Developing this analytics mindset early in the study of business is crucial in preparing students to meet the demands of today's workplace. It is also critical in terms of developing business acumen and understanding how basic business functions work. In addition, learning multiple software packages develops technical agility. An analytics mindset, business acumen, and technical agility are essential in preparing students not only for future business classes but also for their internships and post-graduation jobs in the real world.

*Introduction to Business Analytics* provides a framework for developing a business analytics mindset. This framework, which we call the **SOAR analytics model,** is composed of four steps:

- 1. Specify the question (Chapter 1)
- 2. Obtain the data (Chapters 2–3)
- 3. Analyze the data (Chapters 4, 5, and 11)
- 4. Report the results (Chapter 6)



This model is used throughout the text in conjunction with the various types of data analysis that analysts need to perform. The lab activities, which appear at the end of each chapter, follow this framework to reinforce the analytical process.



After laying the foundation in Chapters 1–6, we apply the SOAR model in Chapters 7–10 to marketing, accounting, finance, and operations questions. Chapter 11 introduces advanced analytics and discusses how powerful machine learning and other algorithms can improve business analytics. Chapter 12 acts as a capstone, providing three projects that apply the complete SOAR model. The first project asks students to identify the factors that affect Airbnb rental rates, and the second project asks students to analyze LendingClub loans. The third project asks students to use the SOAR framework to address a business question that they have posed.

Vernon J. Richardson Marcia Weidenmier Watson



# **Key Features**

# Focus on Building Skills with Excel<sup>®</sup>, Tableau,<sup>®</sup> and Power BI<sup>®</sup>.

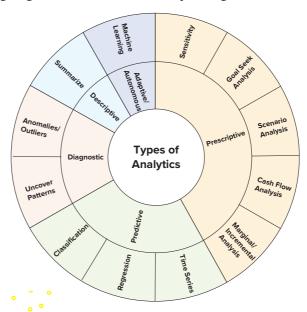
Students learn how to conduct business analytics using Excel, Tableau, and Power BI—three software tools that are widely used by businesses today.

# LAB 7.1 Excel: Descriptive Analytics: Analyzing Company Historical Performance LAB 7.2 Excel: Descriptive Analytics: Using a Pivot Table to Analyze Historical Performance by Product Size and Vear LAB 7.3 Tableau: Descriptive Analytics: Using a Histogram to Evaluate Process Time LAB 7.3 Dewer Bit: Descriptive Analytics: Using a Histogram to Evaluate Process Time LAB 7.4 Excel: Diagnostic Analytics: Analyzing the Steps in the Sales Process with a Sales Funnel Chart LAB 7.5 Tableau: Diagnostic Analytics: Examining Pricing Strategy with Cluster Analysis LAB 7.6 Excel: Predictive Analytics: Predicting Sales Revenue from Advertising Expense LAB 7.6 Tableau: Predictive Analytics: Predicting Sales Revenue from Advertising Expense LAB 7.6 Tableau: Predictive Analytics: Calculating Internet CPM Rate Using Goal Seek LAB 7.8 Excel: Prescriptive Analytics: Calculating Product Price Using Goal Seek

### **Focus on Building Critical Thinking Skills.**

From learning to ask the right questions to interpreting and presenting results, *Introduction to Business Analytics* fosters critical thinking and develops business analysis skills. It teaches students how to use descriptive, diagnostic, predictive, prescriptive, and advanced analytics to answer the following business questions:

- 1. **Descriptive analytics:** What happened? What is happening? (Chapter 4)
- 2. **Diagnostic analytics:** Why did it happen? What are the causes of past results? Why are the results different than expectations? (Chapter 4)
- 3. **Predictive analytics:** Will it happen in the future? What is the probability something will happen? Can we forecast what will happen? (Chapter 5)
- 4. **Prescriptive analytics:** What should we do, based on what we expect will happen? How do we optimize our performance based on potential constraints? (Chapter 5)
- 5. Adaptive/autonomous analytics: How can we continuously learn using artificial intelligence? Can we learn from past and current events with adaptive learning? (Chapter 11) The following diagram summarizes the techniques taught.



# **Emphasis on the Real-World Use of Data.**

Mini Cases in each chapter ask students to consider realworld companies and how they can use data to inform their decision-making.

### Focus on Data Visualization.

The text emphasizes the creation and interpretation of various types of data visualizations useful in summarizing data and making decisions, including histograms, line graphs, pie charts, and scatterplots.







### Hands-on Labs.

Introduction to Business Analytics offers more than 60 hands-on labs, each using Excel, Tableau, or Power BI. Each lab has two data sets. The first is used with the step-by-step instructions (with screenshots) presented in the text. The second, alternate data set gives students the opportunity to apply what they learned by using the first data set. Lab assessment appears in Connect through the use of multiple-choice questions. Video tutorials of the Labs are also available in Connect.

Lab Note: The tools presented in this lab periodically change. Updated instructions if applicable, can be found in the student and instructor supportations.

Lab 7.2

Descriptive Analytics: Using a Pivot Table to Analyze Historical Performance by Product Size and Year

### Keyword

Descriptive Analytics, Pivot Table

### Decision-Making Context

Understanding what happened in the past is an important first step in harnessing the power of business analytics. Descriptive analytics answers the questions "What happened?" and "What is happening?" Lab 7.1 used the Analysis ToolPak in Excel to generate descriptive analytics for marketing data. This lab uses Excel pivot tables to summarize the data at different levels, allowing drill down and drill up (also known as roll up).

Several years ago, Rob built a table for his son to use in building LEGO creations. The table allowed his son to stand while building, provided a frame to hold LEGO base plates, and got the LEGOs off the floor. Several of Rob's neighbors saw the table and asked him to build tables for their children. The tables grew in popularity and Rob eventually quit his job in 2018 and founded LeTable Inc. He now works full-time building custom LEGO tables.

- Customers select from four different sizes of tables:
- Small, which holds 4 base plates
   Medium, which holds 8 base plates
- 3. Large, which holds 16 base plates
- 4. Deluxe, which has multiple levels as well as conduits for electric lights

### **Progress Checks.**

Progress Check questions posed at key points in each chapter encourage students to consider and apply the concepts presented.

### PROGRESS CHECK

- 6. Which types of data that are internal to the company would be useful in preparing a sales forecast for the next quarter? Which types of data that are external to the company would be meaningful for the same purpose?
- 7. How can a business analyst use data from the U.S. Census Bureau to understand the demographics of a company's customer base?
- 8. How can companies improve their traditional business analytics by including Big Data sources such as social media or data from the Internet of Things?



### Ethical Use of Data.

Each chapter includes a discussion of important questions related to the ethical collection, use, and sale of data.

### Checklist for Creating Effective Charts That Clearly Answer Business Questions

In *How Charts Lie*, Alberto Cairo describes the many ways that a chart might lie, confuse, manipulate, and mislead. <sup>4</sup> Culprits include:

- · poor design
- · the use of incorrect or an inappropriate amount of data
- · the concealment of data
- the suggestion of misleading patterns
- · support for pre-existing desired outcomes, opinions, or assumptions
- unclear communication of uncertainty.

For example, the cone of uncertainty used by the U.S. National Hurricane Center (USNC) indicates the likelihood of a hurricane path. The less certain meteorologists are of the hurricane's path, the wider the cone. However, most people incorrectly interpret the map as depicting how the hurricane will strengthen over time, which means that the USNC's chart is problematic.

To become a skilled and ethical creator of data visualizations, Cairo recommends examining many charts and graphs while "being aware of . . . biases and learning to see what charts and graph don't necessarily show." She also recommends applying the Golden Rule when you are creating charts: If you don't like being tricked, don't trick other people.

As you think about the data visualizations that you will use to convey information, consider the following questions: How often do you think people deliberately use charts and other data visualizations to mislead or deceive others? What questions should you ask about charts created by others? What questions should you ask about your own charts before you make them public? How might your chart be misinterpreted? Why should you look at the data underlying a chart?

### **End-of-Chapter Assessment.**

The end-of-chapter assignments include real-world application questions, with an emphasis on skills and tools. Each chapter offers discussion questions, exercises, and problems to reinforce learning.

### **Problems**

- 1. ILO 7.1.7.4.7.5.7.6.7.71 This chapter focuses on the traditional four Ps of the marketing mix (product, price, place, and promotion) and briefly introduced additional Ps: planning, process, people, and physical evidence. Process is the flow of activities that takes place when the company interacts with a customer. For example, the activities to return a product to Home Depth include; (1) Customer enters the Customer Service Desk line; (2) employee listens to customer request; (3) customer presents an item to return; (4) employee verifies the receipt and the item condition; (5) employee approves the remun, obtaining manager help/approval when necessary; (6) employee enters information into the system including the reason for the return; and (7) employee provides the customer with a refund. Identify questions related to this process that Home Depot could ask that would require descriptive, diagnostic, predictive, and prescriptive analytics (one question for each type).
- ton for each type).

  2. (I.O.1.7, 47, 57, 56, 7.7) This chapter focuses on the traditional four Ps of the marketing mix (product, price, place, and promotion) and briefly introduced additional
  Ps: planning, process, people, and physical evidence. People refers to having the
  proper employees with appropriate skills sets or leadership skills. For example, the
  Ford Motor Company needs great salespeople to sell its cars and trucks. Identify
  questions related to the sales force that Ford could ask that would require descriptive, diagnostic, predictive, and prescriptive analytics to answer (one question for
  each type).
- 3. (LO 74, 7.5, 7.6, 7.7) Panera Bread sends out emails to customers to entice them to come and purchase food. Companies can tell if (and when) customers open emails. Assume that Panera Bread wants to use regression to determine if email open rates are related to subsequent food purchases. What are the independent and dependent variables in the regression? What additional variables would you suggest adding to the regression?
- regression?

  4. (D. 7.5, 7.6) This chapter describes sources of marketing data, including customers' web search history, social media posts, and purchase history, Analyzing this information can reveal private information, such as financial problems, illness, and pregnancy. The following story appeared in both Fortune and The New York Times, but it has never been confirmed by Target. The story provides a good opportunity to understand wat could potentially be done with marketing data. A father found out that his teenage daughter was pregnant when Target began sending ocupons for baby products to the (based on her purchases). What type of diagnostic and predictive analytics could Target have used to determine that the teenager was pregnant? How can each of these techniques be used in marketing?

# **Available in Connect**

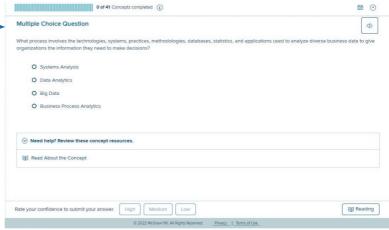
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### **Exercises/Problems:**

Select exercises and problems from the text are available for assignment in Connect to ensure students are building an analytical skill set.



### **Lecture Videos:**

P 4-9 (LO 4.3, 4.4) Which has the highest return on investment...

These video-based tutorials are designed to reinforce select chapter concepts.

Which has the hig Investment Return https://pages.sten	ns data set in	Excel. The sour	ce is Aswath D	Damodaran, N	YU Finance			onds? Dow	nload the	1
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# The following information applies to the questions displayed below? (The following information applies to the questions displayed below) Keywords: Diagnostic Analytics, General Ledger, Bank Reconciliation, Conditional Formatting Decision-Making Context. An important internal control for cash is a bank reconciliation, which reconciles the company's cash general ledger account to the company's bank statement and the cash that the bank statement and the company is bank statement and the company leader ledger and to be reconciled. To perform a reconciliation, the company needs to reconcile the cash balance recorded in its general ledger (ed) to the bank collects or charged (statement without the company's knowledge. The company also needs to reconcile the cash balance on its bank statement with the transactions recorded in the Gib but not known at the bank Reconciliations by us find recording errors (or possible finabilities) that either the bank or the company made. In this lab, you will use conditional formatting to find items that need to be reconciled. Specifically, you will use conditional formatting to find tool. Cash transactions that are different from those reported by the bank, in this case, conditional formatting reveals the unique items in the two columns of numbers that will be important to our cash reconciliation. Walthrough Video with Example Data Microsoft Excell 364 (2202)

### **Labs with Lab Assessments:**

While the labs require students to work outside of Connect in Excel, Tableau, and/or Power BI, Connect allows students to upload their results and answer analytical questions designed to reinforce the lessons from each chapter.

### **Lab Help Videos:**

Help videos for each lab provide a step-by-step tutorial that walks students through the assigned analysis tasks in Excel, Tableau, and Power BI.



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- Jordan Cunningham, Eastern Washington University

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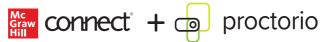
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### **Test Builder in Connect**

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Test Builder allows you to:

- access all test bank content from a particular title.
- easily pinpoint the most relevant content through robust filtering options.
- manipulate the order of questions or scramble questions and/or answers.
- pin questions to a specific location within a test.
- determine your preferred treatment of algorithmic questions.
- choose the layout and spacing.
- add instructions and configure default settings.

Test Builder provides a secure interface for better protection of content and allows for just-in-time updates to flow directly into assessments.

### **Writing Assignment**

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- Strengthening art guidelines to improve accessibility by ensuring meaningful text and images are distinguishable and perceivable by users with limited color vision and moderately low vision.



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