

Mc
Graw
Hill

McGraw Hill VET Catalogue 2023





We share your passion for teaching and learning. Our quality Vocational course materials help you engage with today's diverse students.

We empower educators and learners through:

- Best in class assessment tools
- Our content written to specific competencies for Australian Quality Training Framework (AQTF) Packages
- Various digital options suited to all modes of delivery
- Student-friendly resources ensure learners succeed and are job-ready
- Regional subject matter authors who are experts in their field

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Please note that all prices listed are subject to change without notice.



Instructor Resources

McGraw Hill VET titles are accompanied by a comprehensive Instructor Resource suite to assist in the delivery of the course. Complimentary access to this online tool is given to adopters of the textbook or eBook, and features the following core items:

- PowerPoint slides
- Instructor Manual
- Comprehensive Mapping Guides*
- Solutions Manuals*
- Additional Chapter Content/Elective Content*

*training package/title dependent

VitalSource eBooks

VitalSource eBooks are a great option for students working remotely or as an additional resource to complement the print book. Easily accessible via the VitalSource Bookshelf or integrated with your LMS, the eBooks offer anytime, anywhere access both online and offline with the following handy study features:

- Notes and Highlights
- Flashcards and Review Mode
- Read Aloud
- Wikipedia Lookup for Unfamiliar Words

Help us on our path to a sustainable future and choose to be eBook first where possible for your course and your students.

Find out more about VitalSource eBooks at <https://www.vitalsource.com/en-au/>



AUR Automotive Retail, Service and Repair



AUR Automotive Retail, Service and Repair

Automotive Mechanics



10e Revised (2023)
NEW EDITION JUNE

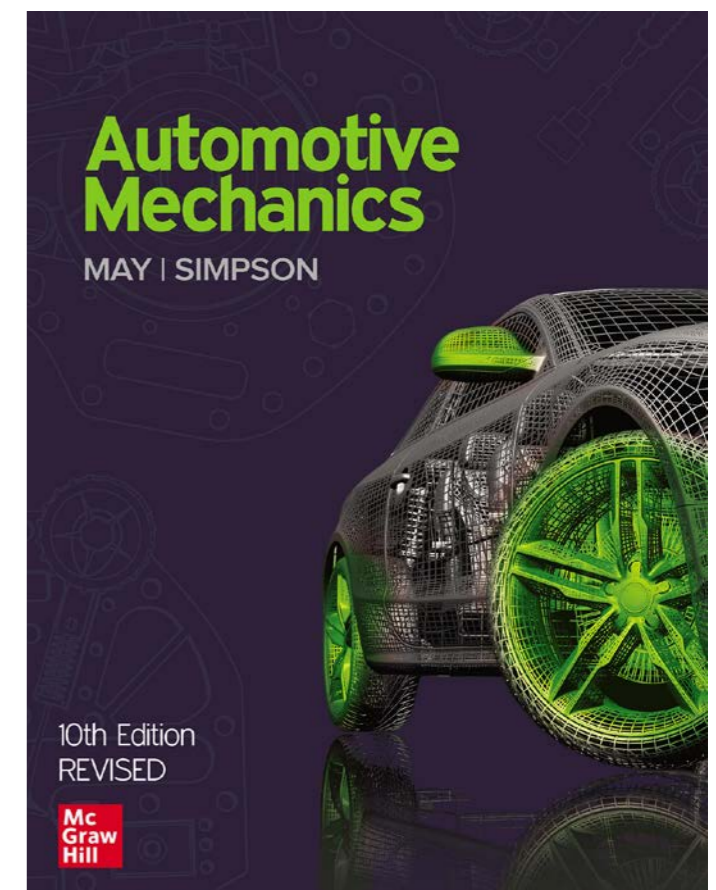
Authors: Ed May and Les Simpson

This market-leading resource has been providing students with an introduction to the service, diagnosis and repair of passenger and light commercial vehicles for over 48 years. This revised edition now addresses the needs of students studying the qualifications AUR20520 Cert II in Automotive Servicing Technology and AUR30620 Certificate III in Light Vehicle Mechanical Technology. Updated content includes extended coverage on electrical and hybrid vehicles. The resource also now includes the chapter 'The environment and the automotive service industry' within the text (previously found online only). The revised edition also includes QR codes at key sections that take students directly to instructional videos. Video topics include dismantling an oil pump, checking bearing oil clearance and checking engine valves, amongst others.

The content ensures full coverage of the latest vehicle computer systems and diagnostic techniques. The resource is available both in print and eBook versions and is complimented by a suite of online resources that provide students with practical tasks and quizzes to help them consolidate their learning.

Key Features:

- Trusted and reliable content of the highest quality
- Language and use of images appropriate and suited to Certificate II and III students
- Covers all core units and the most popular electives from both the Certificate II and Certificate III courses
- A single volume course book that students will be able to refer to during and after their training
- Digital resources available for trainers to assist in the delivery of courses, and for students to practice their skills and review their knowledge
- Now includes online video content to assist students' understanding of key concepts
- Key line drawings have now been colour-coded to aid student comprehension



	AUD	NZD
Print: 9781760427122	209.95	244.00
Print + Connect + eBook: 9781760427160	236.95	280.00
eBook: 9781760427146	136.95	180.00
Connect only: 9781760427153	49.95	60.00
Connect with eBook: 9781760427139	136.95	180.00

Automotive Mechanics

10e (2019)

Authors: Ed May and Les Simpson

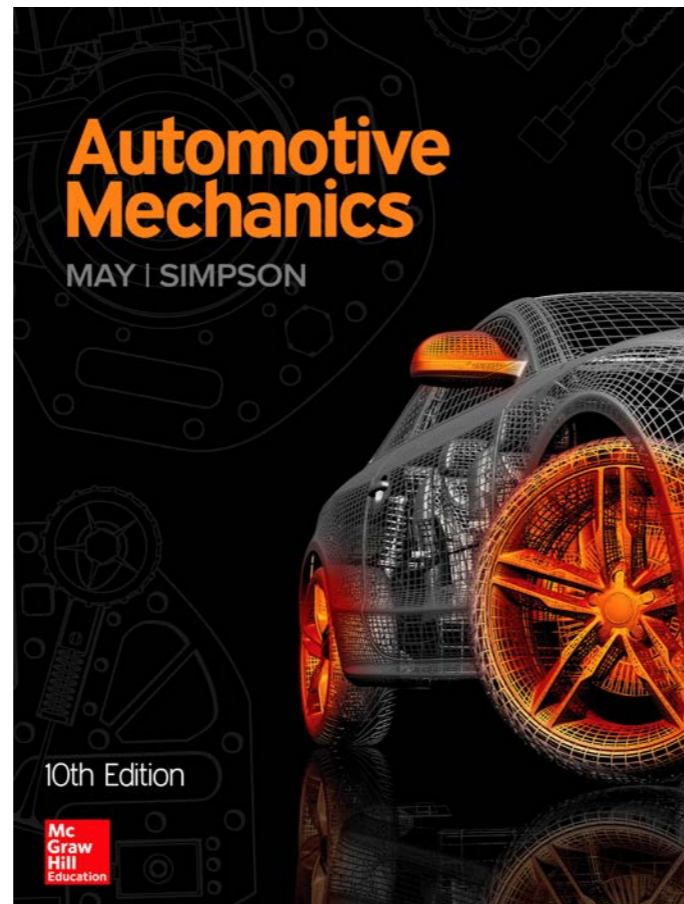


Adopters of the 10th edition of this text can now access updated mapping grids to help with the transition to the qualifications AUR20520 Cert II in Automotive Servicing Technology and AUR30620 Certificate III in Light Vehicle Mechanical Technology. The content ensures full coverage of the latest vehicle computer systems and diagnostic techniques.

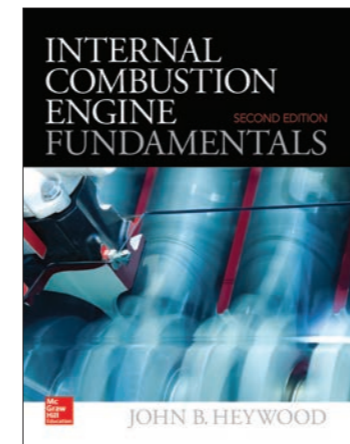
The resource is available both in print and eBook versions, and is complimented by a suite of online resources that provide students with practical tasks and quizzes to help them consolidate their learning.

Key Features:

- Covers all core units and the most popular electives from both the Certificate II and Certificate III courses
- A single volume course book that students will be able to refer back to during and after their training
- Digital resources available for trainers to assist in the delivery of courses, and for students to practice their skills and review their knowledge



	AUD	NZD
Print: 9781760421502	209.95	244.00
Print + Connect with eBook: 9781760421540	234.95	259.00
Connect with eBook: 9781760421533	136.95	180.00
VitalSource eBook: 9781760421526	136.95	180.00



Internal Combustion Engine Fundamentals

2e (2019)

Author: John Heywood



Written by one of the most highly regarded names in internal combustion engines, this trusted educational resource and professional reference covers the key physical and chemical processes that govern internal combustion engine operation and design.

Thoroughly revised to cover recent advances including performance enhancement, efficiency improvements and emission reduction technologies. Highly illustrated and cross referenced, it includes discussions of these engines' environmental impacts and requirements. Included is a complete explanation of spark-ignition and compression-ignition (diesel) engine operating characteristics as well as of engine flow and combustion phenomena and fuel requirements.

Key Features:

- Engine types and their operation
- Engine design and operating parameters
- Thermochemistry of fuel-air mixtures
- Properties of working fluids
- Ideal models of engine cycles
- Gas exchange processes
- Mixture preparation in spark-ignition engines
- Charge motion within the cylinder
- Combustion in spark-ignition engines
- Combustion in compression-ignition engines
- Pollutant formation and control
- Engine heat transfer
- Engine friction and lubrication
- Modelling real engine flow and combustion processes
- Engine operating characteristics

	AUD	NZD
Print: 9781260116106	252.95	273.00



Truck and Trailer Systems

(2014)

Author: Mike Thomas



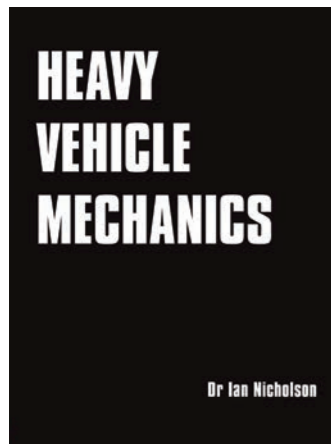
Truck and Trailer Systems offers a comprehensive and practical guide to the medium and heavy-duty truck services.

Written by an expert with decades of experience as an automotive and diesel technician and instructor, this text thoroughly covers information on each system from electrical and lighting to brakes and transmissions.

Key Features:

- Corresponding lab manual containing instructor material for each chapter
- Concise diagrams and figures illustrating key concepts
- Appropriate language level for student demographic
- Lab worksheets and test questions to maximise comprehension
- Extensive review questions at the end of each chapter to ensure student retention

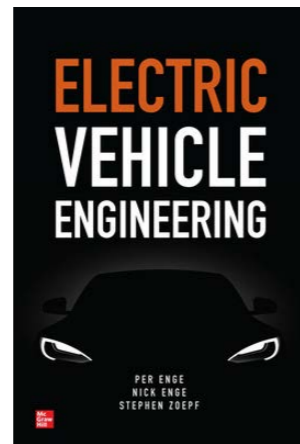
	AUD	NZD
Print: 9780071809535	190.95	201.00
Lab manual: 9780071824538	79.95	86.00



Heavy Vehicle Mechanics

(1986)

Author: Ian Nicholson



Electric Vehicle Engineering

(2021)

Authors: Per Enge, Nick Enge and Stephen Zoepf

Abundantly illustrated, this comprehensive text is ideal for apprentices specialising in heavy duty electives and for practicing mechanics who require a workshop reference. It includes information on operation and diagnosis of steering and suspension systems, electrical systems, braking and pneumatic systems, transmissions, air conditioning and more.

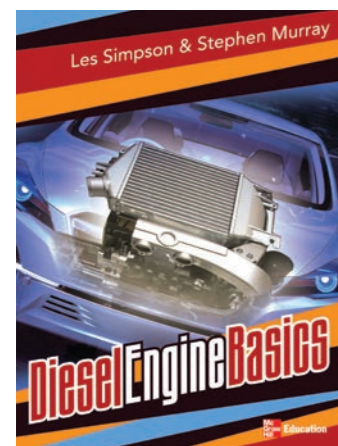
A complete guide to electric vehicle design, operation, and adoption.

This hands-on resource thoroughly explains the technologies and techniques involved in the design and operation of today's electric vehicles. Originally written for use in a course co-taught by the authors at Stanford University, *Electric Vehicle Engineering* discusses the physics of vehicle motion; the electrical principles on which motors rely; the chemistry, operation, and charging of lithium-ion batteries; the design and operation of motor controllers; the energy efficiency and environmental impact of electric vehicles; and the policy and economics affecting their adoption. After teaching you the theory, the authors will guide you through a hands-on project in which you will build a model electric car from the ground up with a hand-wound electric motor of your own design.

Coverage includes:

- Introduction to electric vehicles
- Electric vehicle history
- Vehicle dynamics
- Electric motors
- Lithium-ion batteries
- Controllers
- Well-to-wheels energy and emissions analysis
- Electric vehicle policies and economics
- Future prospects

	AUD	NZD
Print: 9781260464078	134.95	145.00
eBook: 9781260464061	134.95	145.00



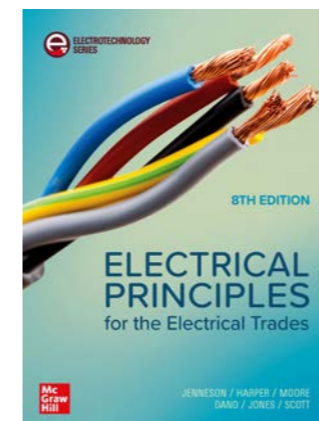
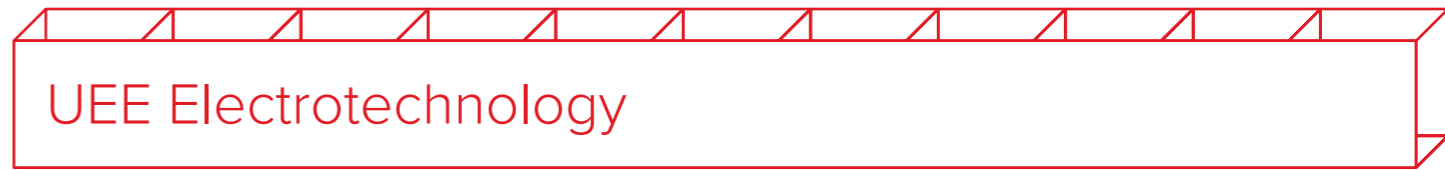
Diesel Engine Basics

(2013)

Authors: Les Simpson and Stephen Murray

Dedicated to the basics of diesel mechanics within an Australian context, this text provides a practical reference for instructors and students to utilise throughout not only their course but also their career. It is an Ideal companion to Simpson's bestselling text, *Automotive Mechanics 10e*.

	AUD	NZD
Print: 9781743071519	78.95	93.00
VitalSource eBook: 9781743765050	59.95	80.00



Electrical Principles for the Electrical Trades

7e (2022)

Authors: Jim Jenneson, Bob Harper, Bob Moore, Simon Dand, Tony Jones and Michael Scott



Each chapter is comprehensively aligned to the knowledge and skills specified in the units of competency in national training packages for an electrical trade qualification.

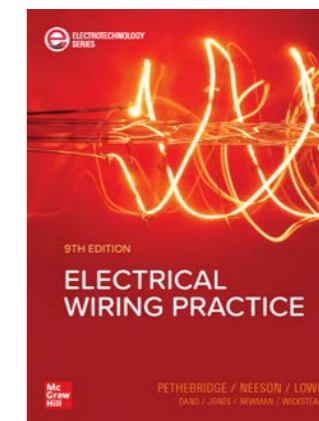
Employing full-colour diagrams and photographs to illustrate key concepts and topics the design supports practical and effective learning.

Key Features:

- Chapter on sustainable practices in the electrical trade
- Examples with worked solutions
- Improved chapter structure and layout to enhance readability and ease of use
- Full-colour illustrative material
- End-of-chapter summaries
- Detailed competency mapping demonstrates the complete coverage of knowledge evidence for both Certificate II in Electrotechnology, Career Start (UEE2201) and Certificate III in Electrotechnology Electrician (UEE3081) courses.

Mapping grids are available in Connect for adopting teachers to help with the transition to UEE30820.

	AUD	NZD
Print: 9781743767801	144.95	165.00
eBook: 9781743767825	109.95	120.00



Electrical Wiring Practice

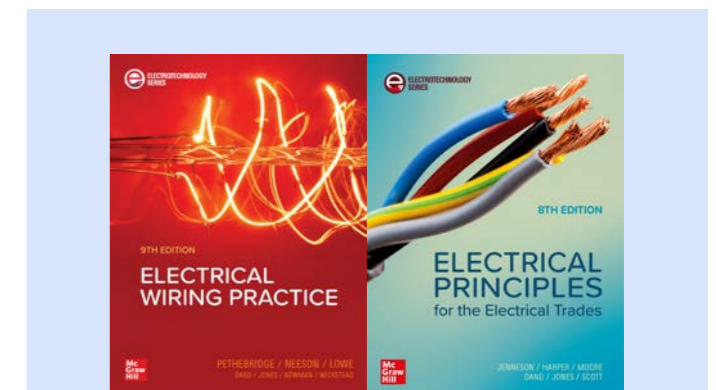
8e (2022)

Authors: Keith Pethebridge, Ian Neeson, Paul Lowe, Simon Dand, Tony Jones, Rebecca Newman and Robert Wickstead



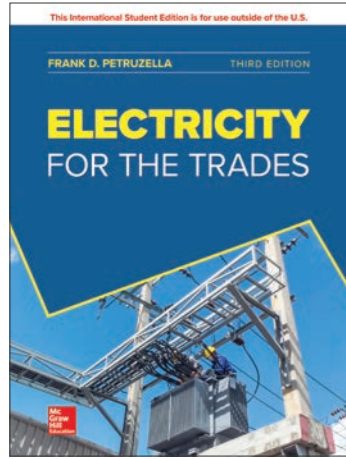
Carefully revised to address the latest amendments to the AS/NZS 3000: 2018 Wiring Rules and related Standards as well as each of the essential capabilities (t-points) stipulated by the national training package. The resource includes content on key emerging technologies and practices to meet students' knowledge requirements. Written to AQF level 3, the 8th edition is now streamlined into a single volume that will be easier to use and more affordable for students. Mapping grids are available in Connect for adopting teachers to help with the transition to UEE30820.

	AUD	NZD
Print: 9781743767856	164.95	189.00
eBook: 9781743767870	124.95	135.00



Value Pack: Electrical Wiring Practice 9e + Electrical Principles 8e

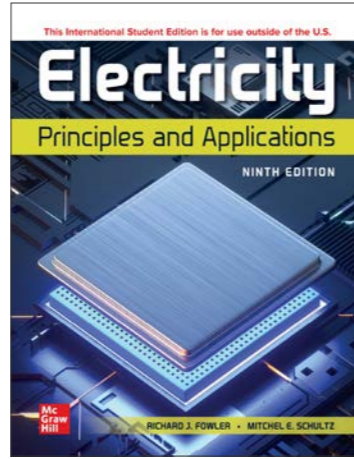
	AUD	NZD
Print: 9781760425876	294.95	330.00



Electricity for the Trades ISE
3e (2020)
Author: Frank Petruzella

Electricity for the Trades sets a standard for textbooks on electrical training. This well-illustrated text provides an excellent foundation of electrical and electronic principles. It prepares students for a specialisation in the electrical trades or one of the many related trades that require a special understanding of electrical fundamentals.

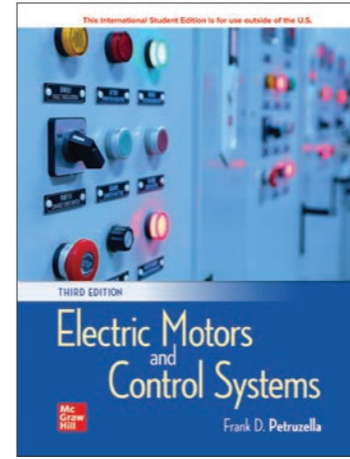
	AUD	NZD
Print: 9781260547849	109.95	125.00
eBook: 9781260569919	89.95	95.20



Electricity: Principles & Applications
9e (2022)
Author: Richard J Fowler

Written for readers with no prior knowledge of electrical theory and principles, it allows students with limited maths and reading skills to gain a clear understanding of electricity and electrical devices.

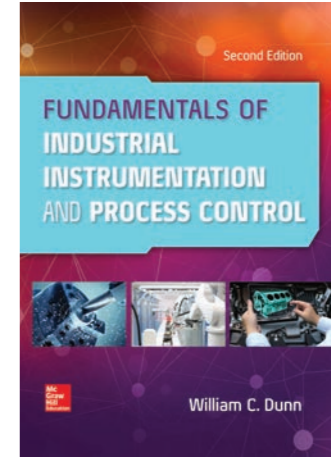
	AUD	NZD
Print: 9781260597769	154.95	179.00



Electric Motors and Control Systems
3e (2020)
Author: Frank D. Petruzella

Introduces the reader to a broad range of motor types and control systems and provides an overview of electric motor operation, selection, installation, control and maintenance. It includes coverage of how motors operate in conjunction with their associated control circuitry. The broad-based approach taken makes this text viable for a variety of motors and control systems courses.

	AUD	NZD
Print: 9781260570144	154.95	179.00
Activities Manual: 9781259332838	114.95	128.00



Fundamentals of Industrial Instrumentation and Process Control
2e (2019)
Author: William C. Dunn

A practical guide to Automated Process Control and Measurement Systems.

Offering students a solid grounding in process control principles with real-world applications from the factory floor, this text features realistic problems and detailed illustrations. Students get clear explanations of digital and analogue components, including pneumatics, actuators, regulators, and comprehensive discussions on the entire range of industrial processes.

	AUD	NZD
Print: 9781260122251	152.95	165.00

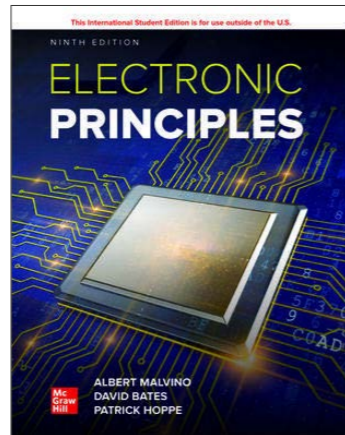


Programmable Logic Controllers
6e (2022)
New Edition
Author: Frank D. Petruzella

Programmable Logic Controllers provides an up-to-date introduction to all aspects of PLC programming, installation and maintaining procedures.

The text is written in an easy-to-read style designed for students with no prior PLC experience.

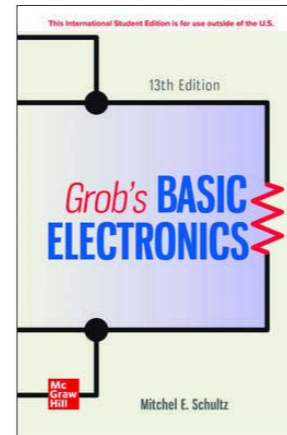
	AUD	NZD
Print: 9781265150495	154.95	179.00
eBook: 9781265616786	99.95	109.95
LogixPro PLC Manual: 9781264446766	173.00	200.00
RSLogix 5000 PLC Manual: 9781264816583	173.00	200.00



Electronic Principles
9e (2021)
New Edition
Authors: Albert Paul Malvino, David J. Bates and Patrick E. Hoppe

This edition offers students a definitive overview of electronic circuits and devices. The streamlined design is full-colour throughout and greater emphasis on modern integrated circuit (IC) technology has been incorporated. The revision of chapter problems and review questions refresh this text while retaining its proven approach.

	AUD	NZD
Print: 9781260570564	154.95	179.00



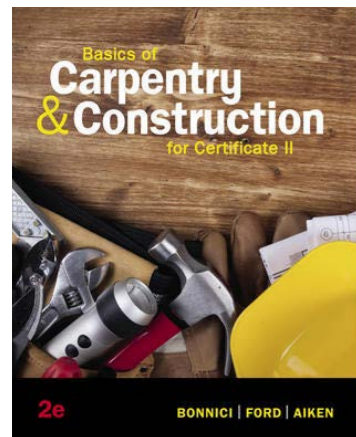
Grob's Basic Electronics
13e (2021)
New Edition
Author: Mitchel E. Schultz

Written for beginners, the focus on essential knowledge and real-world applications of basic concepts makes it ideal for technology students. It focuses on the development of testing and troubleshooting skills and combines clear, carefully-laid-out explanations of key topics with worked-out examples and additional problems.

	AUD	NZD
Print: 9781260571448	154.95	179.00
Experiments Manual: 9781259190407	162.00	176.00
Problems Manual: 9781260445381	180.00	198.00



CPC Construction, Plumbing and Services



Basics of Carpentry and Construction for Certificate II

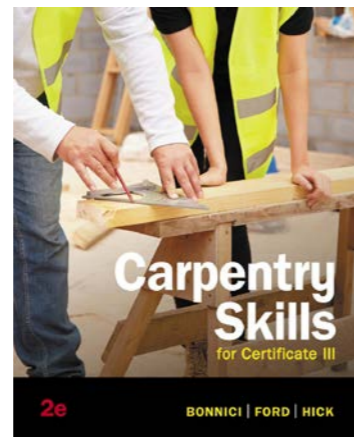
2e (2020)
 Authors: Daniel Bonnici and Alister Ford

Basics of Carpentry and Construction is developed specifically for Certificate II Carpentry, Building and Construction pre-apprenticeship and Certificate II Construction pathways, and addresses all 18 core units and up to 11 electives. Maps to both the Victorian training CII carpentry and construction qualification and the new national CPC construction pathways CII.

Key Features:

- A strong visual design containing hundreds of illustrations, numbered headings and feature boxes
- Written in clear direct language, complemented by engaging YouTube videos, interactives and animations
- Appeals to pre-vocational students, helping them understand complex topics

	AUD	NZD
Print: 9781743767498	104.95	119.00
VitalSource eBook: 9781743767511	79.95	95.00



Carpentry Skills for Certificate III

2e (2021)
 Author: Daniel Bonnici, Alister Ford, Michael Hick

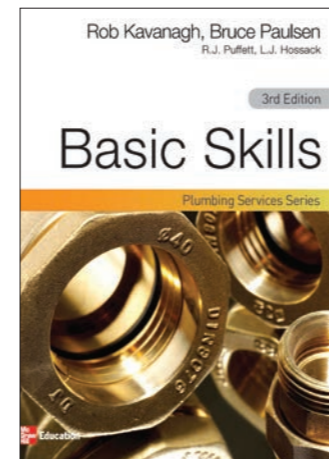
A one volume text written to the units of competency for the new Certificate III in Carpentry (CPC30220) and released in conjunction with the new training package. This edition is industry focused, with comprehensive coverage of relevant and current industry trends, building and construction standards and regulations.

This one volume can be used to cover content in Certificate I in Construction, Certificate II in Construction Pathways, and Certificate II in Construction, including the Victorian Certificate II in Building and Construction.

Key Features:

- Six NEW chapters
- New vibrant and clear photos and diagrams
- Comprehensive bank of Instructor Resources including a Teacher Implementation Guide (with mapping and solutions), worksheet answers and Maths Test to accompany the Trade calculations and Measurements chapters
- Numbered headings directly related to Learning Outcomes
- New and updated
 - ‘End-of-chapter’ questions
 - ‘Tips’ and ‘Safety Tips’ throughout chapters
 - ‘Check your understanding’ boxes throughout chapters
 - ‘Workplace scenarios’ throughout chapters
 - ‘Student research’ sections at the end of chapters
 - ‘Tradie talk’ section at the end of chapters
 - ‘Australian Standards and codes of practice’ at the end of chapters

	AUD	NZD
Print: 9781743767719	174.95	197.00
eBook: 9781743767733	129.95	148.00

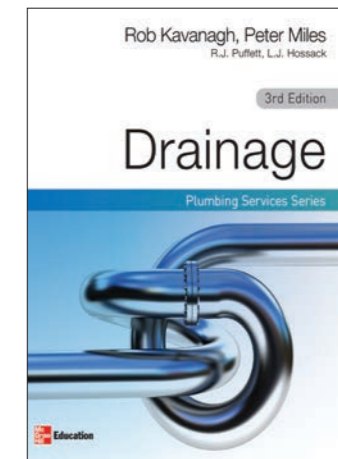


Basic Skills: Plumbing Services Series

3e (2012)
 Authors: Rob Kavanagh, Bruce Paulsen, R. J. Puffett and L. J. Hossack

Written in an accessible style and with an abundance of illustrations, it features content on trade calculations, sustainability, workplace communications and OHS.

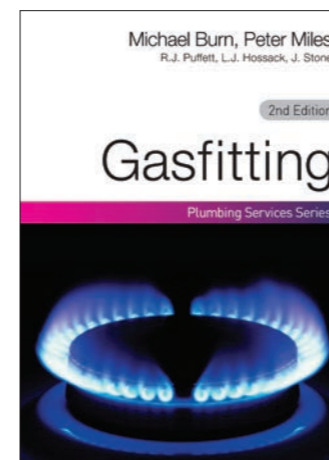
	AUD	NZD
Print: 9780071015042	85.95	96.00
VitalSource eBook: 9781743765012	69.95	80.00



Drainage: Plumbing Services Series

3e (2012)
 Authors: Rob Kavanagh, Peter Miles, R. J. Puffett and L. J. Hossack

	AUD	NZD
Print: 9781760420505	85.95	96.00
VitalSource eBook: 9781743765029	69.95	80.00



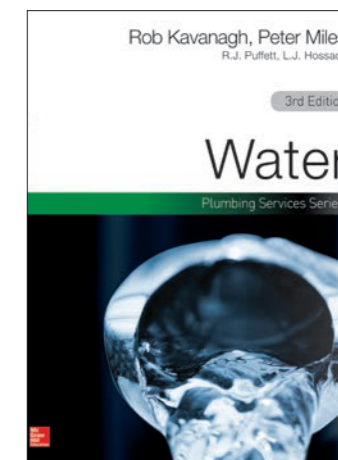
Gasfitting: Plumbing Services Series

2e (2010)
 Authors: Micael Burn, Peter Miles, R. J. Puffett, L. J. Hossack and J. Stone

Covers all the essential competencies of the Gasfitting component of the current Plumbing and Services Training Package.

This second edition covers regulators, ventilation, pipe installation, continuous flow hot water systems, meters, safety devices, LPG and more.

	AUD	NZD
Print: 9780070278912	85.95	96.00
VitalSource eBook: 9781743765036	69.95	80.00



Water: Plumbing Services Series

3e (2014)
 Authors: Rob Kavanagh, Peter Miles, R. J. Puffett and L. J. Hossack

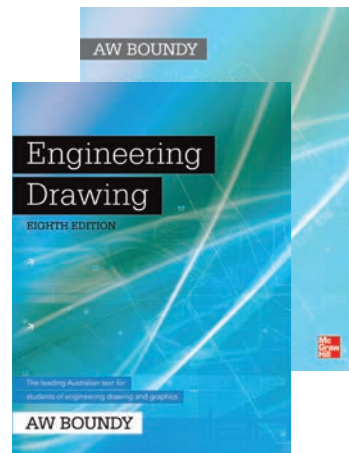
This text specifically covers the storage and transmission of water, the materials and hardware associated with water services and the installation of hot and cold water systems.

It also features information about the latest plumbing materials and technology and the increasing importance of sustainable plumbing practices.

	AUD	NZD
Print: 9781743076941	85.95	96.00
VitalSource eBook: 9781743764510	69.95	80.00



MEM Metal and Engineering

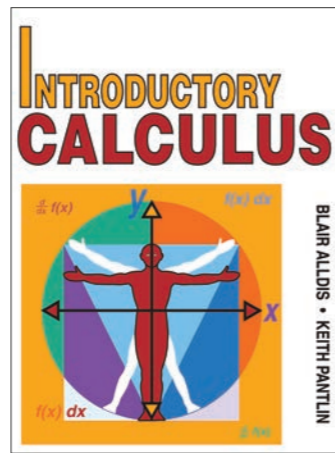


Engineering Drawing + Sketchbook
8e (2012)
Author: A. W. Boundy

In line with the Metal and Engineering Training Package, competency-based training courses and Australian Standards.

Building on Boundys meticulous and trusted approach to his subject, there is a CAD corner feature, question banks, problems and reference tables. Presented in a step-by-step format, this edition offers maximum accessibility and convenience.

	AUD	NZD
Print: 9780071016766	114.95	129.00
VitalSource eBook: 9781121491021	87.95	102.00

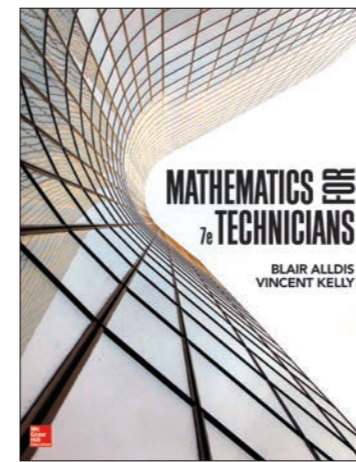


Introductory Calculus
(1997)
Author: Blair Alldis

This book was written in accordance with both the TAFE national engineering curriculum and the national mathematics curriculum.

The readable style of the text and the authors' ability to explain key concepts clearly and simply, makes *Introductory Calculus* an essential learning tool for a first course in calculus.

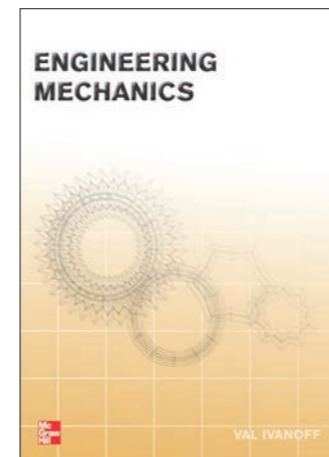
	AUD	NZD
Print: 9780074703045	79.95	95.00



Mathematics for Technicians
7e (2013)
Authors: Blair Alldis and Vincent Kelly

For students studying engineering and electrotechnology, this book features graded questions to guide from the basics through to advanced applications of mathematics. It ensures that even students with poor mathematical literacy can easily meet the required competencies. Reality-based trade scenarios demonstrate how the theory would be used in different engineering careers.

	AUD	NZD
Print: 9781743070772	94.95	110.00
VitalSource eBook: 9781743764893	79.95	95.00



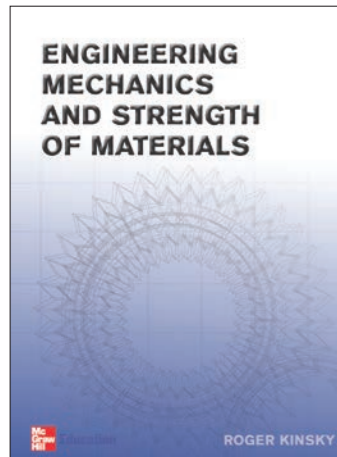
Engineering Mechanics
(2011)
Author: Val Ivanoff

An ideal introductory text for first-year engineering students covering the three basic topic areas: statics, introductory dynamics and introductory strength of materials.

	AUD	NZD
Print: 9780071010030	115.95	133.00
VitalSource eBook: 9781308242675	79.95	88.00

Value Pack: Engineering Mechanics + Mathematics for Technicians
Authors: Val Ivanoff and Blair Alldis

	AUD	NZD
Print: 9781743077047	192.95	220.00

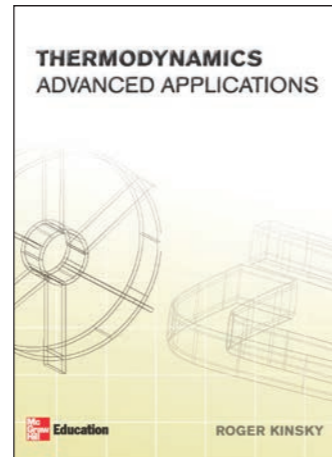


Engineering Mechanics and Strength of Materials

(1987)
Author: Roger Kinsky

This renowned, comprehensive text is an introduction to applied engineering mechanics and strength of materials. The theory is supported by a wealth of detailed illustrations and diagrams to give students a complete understanding of the subject. This text includes many worked examples, end-of chapter problems, exercises and illustrations.

	AUD	NZD
Print: 9780074521557	123.95	148.00

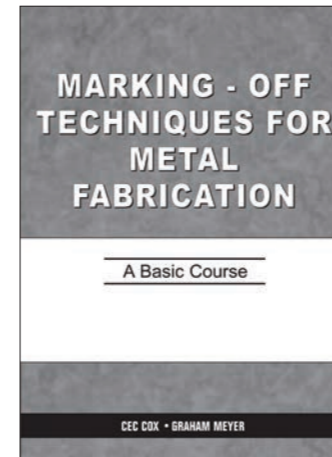


Thermodynamics: Advanced Applications

(1997)
Author: Roger Kinsky

Designed to cover a second course in thermodynamics. It extends the basic thermodynamic knowledge obtained in the companion text *Thermodynamics and Fluid Mechanics: An Introduction*.

	AUD	NZD
Print: 9780074703120	94.95	109.00

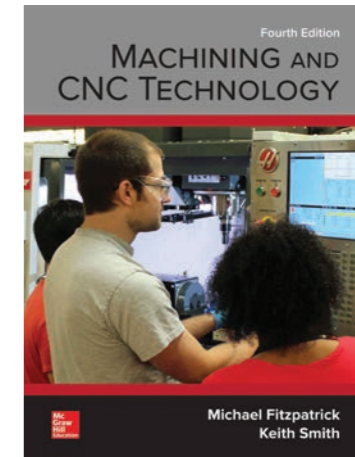


Marking-Off Techniques for Metal Fabrication

(1995)
Authors: Cec Cox and Graham Meyer

Designed for boilermaking and metal fabrication students at technical colleges. The aim is to present a practical approach to metal fabrication from basic marking principles to advanced layout work. Its approach is simple, using a step-by-step format and providing a variety of examples and problems.

	AUD	NZD
Print: 9780074510049	114.95	132.00

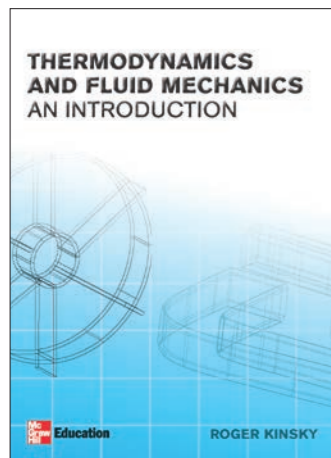


Machining and CNC Technology

(2019)
Author: Michael Fitzpatrick

Students will learn basic modern integrated manufacturing, CNC systems, CAD/CAM and advanced technologies, and how to safely set up and run both CNC and manually operated machines.

	AUD	NZD
Print: 9781260092608	154.95	179.00

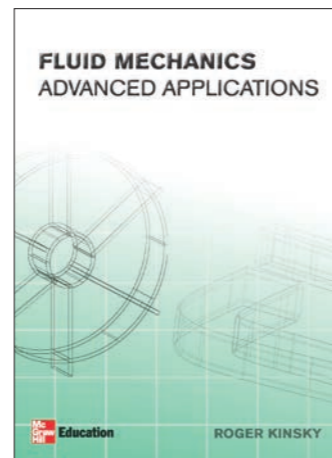


Thermodynamics and Fluids Mechanics: An Introduction

(1996)
Author: Roger Kinsky

An ideal introductory text for first year mechanical engineering students. Numerous worked examples and self-assessment problems are provided, allowing for a self-paced approach to learning.

	AUD	NZD
Print: 9780074702383	99.95	119.00

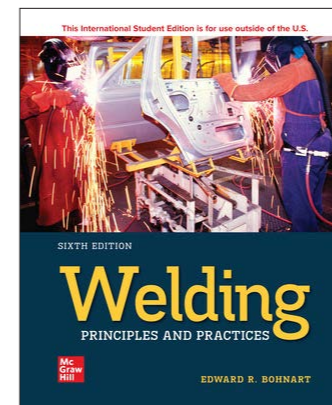


Fluid Mechanics: Advanced Applications

(1998)
Author: Roger Kinsky

Designed to cover a second course in fluid mechanics by extending the basic knowledge obtained in the companion text, *Thermodynamics and Fluid Mechanics: An Introduction*.

	AUD	NZD
Print: 9780074704424	94.95	109.00

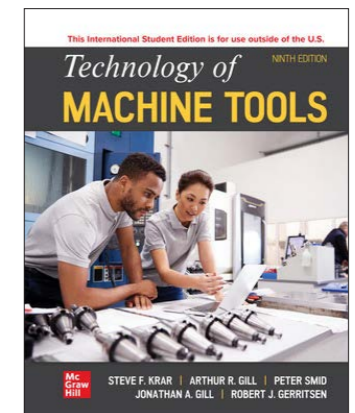


Welding: Principles and Practices

6e (2022)
NEW EDITION
Author: Edward R. Bohnart

Provides a course of instruction in welding and cutting that enables students to begin with elementary work and master each process until they are skilled. The fundamental theory of the practice in gas, arc, gas-shielded and self-shielded processes, welding, brazing, soldering, and plastic welding processes is presented. The various applications are then covered (manual, semiautomatic, mechanized, automatic, and robotic methods).

	AUD	NZD
Print: 9781266089169	154.95	170.00
Student Workbook: 9781265858933	99.95	115.00
eBook: 9781266506789	79.95	90.00



Technology of Machine Tools

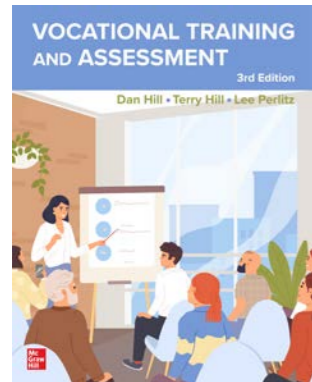
9e (2022)
NEW EDITION
Authors: Steve F. Krar, Arthur R. Gill and Peter Smid

State-of-the-art training for using machine tools in manufacturing technology, including up-to-date coverage of computer numerical control (CNC). Structured to provide coverage of tools and measurement, machining tools and procedures, drilling and milling machines, computer-aided machining, and metallurgy. There is expanded coverage of computer-related technologies, including computer numerical control (CNC) and computer-aided design and manufacturing (CAD/CAM).

	AUD	NZD
Print: 9781266277474	154.95	179.00
Student Workbook: 9781266321054	89.95	101.00
eBook: 9781266436765	79.95	90.00



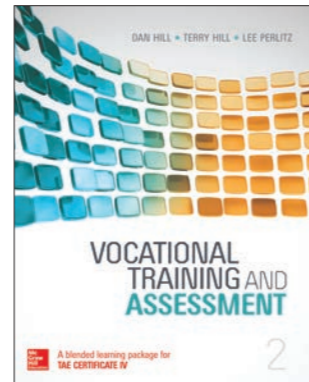
TAE Training and Education



Vocational Training and Assessment

3e (2023)
NEW EDITION JUNE

Authors: Dan Hill, Terry Hill and Lee Perlitz



Vocational Training and Assessment

2e (2017)

Authors: Dan Hill, Terry Hill and Lee Perlitz



The third edition of this best-selling text delivers one teaching and assessment package covering the core and most popular electives for the new Certificate IV in TAE40122. Chapters are mapped to units of competency, and separate Teacher's Guides offer assessments in Word that can be modified and validated by your college. Offering the highest quality of content combined with excellent value for money, this new edition is available as a print or eBook.

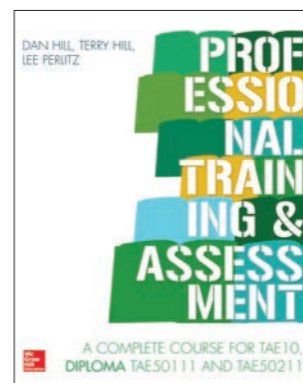
Key Features:

- One Package covering all the knowledge required for the Certificate IV in TAE, available as print, digital or blended learning formats
- Online components include mapping, PPTs, quizzes, templates, and Teacher's Guides
- Assessments have been removed from the print book in this edition, and are instead available in Word format, making it easier to contextualise for your students
- Experienced author team with a proven and trusted reputation, all with many years' experience as trainers and assessors

	AUD	NZD
Print: 9781760427351	121.95	142.00
eBook: 9781760427382	96.95	112.00

This Blended Learning Package addresses all requirements for successful completion of the Certificate IV in Training and Assessment. With each chapter aligned to the training package competencies, all core units and a range of popular electives are covered.

	AUD	NZD
Blended Learning Package (Print + Connect): 9781743763957	118.95	134.00
VitalSource eBook: 9781743769447	89.95	102.00



Professional Training and Assessment

(2014)

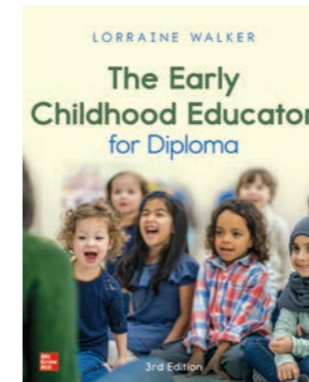
Authors: Dan Hill, Terry Hill and Lee Perlitz

A complete learning package for Diploma of Vocational Education and Training and Diploma of Training Design and Development in the TAE10 Training and Education Training Package. This text is ideal for students looking to upgrade their qualifications from Certificate IV to Diploma level.

	AUD	NZD
Print: 9781743076156	99.95	114.00
VitalSource eBook: 9781743764954	89.95	102.00



CHC Community Services



The Early Childhood Educator for Diploma

3e (2022)

Author: Lorraine Walker



The Early Childhood Educator for Certificate III

3e (2021)

Author: Lorraine Walker



Updated for the new CHC50121 qualification, and offering complete coverage of the 12 core units plus three of the most popular electives.

This edition addresses the market need for more in-depth coverage of theories and theorists with real life case studies and plenty of examples to help students with concept applications and retention.

The winning pedagogical structure has been strengthened so that it is even more user-friendly for both student and instructor.

- New chapter review questions help students practice and consolidate learning
- New end of chapter holistic case studies with summative questions
- An increased number of in-text activities
- Emphasis on Developmentally Appropriate Practice and educational theories and theorists
- At Work boxes feature mini case studies that apply the content in an imagined and positive real-world scenario
- Greater use of quotes from the National Law and National Regulations, National Quality Standard, and the Early Years Learning Framework to encourage student's familiarisation with the National Quality Framework documents
- Educator's tips provide additional information to support students' knowledge and understanding
- Comprehensive bank of Instructor Resources including a Teacher Implementation Guide (with mapping and solutions).

	AUD	NZD
Print: 9781743767122	109.95	125.00
eBook: 9781743767184	79.95	95.00

Updated for the new CHC30121 qualification, this market leading text is current and relevant to industry standards and practice.

Like the 3rd edition of the Diploma text, this edition responds to the market need for more in-depth coverage of theories and theorists, with real life case studies and numerous examples.

- A strong alignment with core (and popular elective) Cert III CHC30121 units of competency
- An increased number of in-text activities
- NEW chapter review questions based on each Performance Criteria
- NEW holistic case studies with summative questions. Answers to all questions are available in the IRM
- An emphasis on Developmentally Appropriate Practice where applicable as this is highlighted in the new Training Package
- Greater use of quotes from the National Law and National Regulations, National Quality Standard and the Early Years Framework to encourage student's familiarisation with the National Quality Framework documents
- Comprehensive bank of Instructor Resources including a Teacher Implementation Guide (with mapping and solutions).

	AUD	NZD
Print: 9781743767115	104.95	119.00
eBook: 9781743767153	77.95	90.00



Individual Support (Ageing)

(2022) NEW

Authors: Wendy Morton, Nicole Dawson and Lisa Taffe



COMING SOON: INDIVIDUAL SUPPORT: DISABILITY

A companion title to *Individual Support: Ageing*, this new resource is a comprehensive and industry relevant learning resource for students who want to gain the initial certification in working in the disability sector. (Students can continue onto enrolled nursing pathways.) This new text is written to address the Disability specialisation of the new CHC33021 Certificate III in Individual Support. This resource will be available as a print and ebook during Semester 2, 2023.

Please contact your local VET Education Consultant for more information.

This new text has been specifically developed for the Ageing specialisation of the new CHC33021 Certificate III in Individual Support. Current and relevant to industry standards and practice, it addresses the core Individual Support units of Competency, the three Ageing specialisation units, plus seven commonly delivered electives. Written with the learner in mind, pedagogical elements, such as Industry in Focus boxes and Workplace Scenarios, are spaced regularly through the chapters to enable students to see how material is relevant in the aged care sector and workplace.

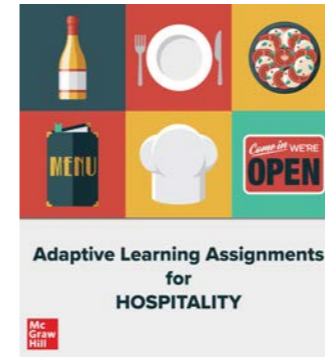
Key Features:

- Industry in Focus boxes – provide the latest news and developments related to the aged care sector
- Workplace Scenarios – mini case studies in each chapter apply content in real-world scenarios
- Chapter Review Questions – help students study what they have learned, and can be used for assessment questions
- Running case study (online) – a real-world practical application of the chapter content
- Teacher Resource Manual (online) with answers to review and worksheet questions
- Mapping guide (online) – maps resources to the UOC
- PowerPoint slides (online) – designed for supporting lesson delivery, and can also be made available to students for catch up lessons or review
- Worksheets (online) – allow students to practice what they have learned and can be used in the development of assessments

	AUD	NZD
Print: 9781743767252	109.95	125.00
eBook: 9781743767276	87.95	95.00



SIT Tourism, Travel and Hospitality



Adaptive Learning Assignments (ALAs) for Hospitality

2e (2023)
NEW EDITION
MARCH

Authors: Various



A collection of 40 adaptive modules for competencies from Cert III to Diploma of Hospitality, for delivery of the SIT training package. Make your transition to the new qualifications as smooth as possible with this proven personalised learning online platform.

The Connect ALAs deliver personalised learning experiences through adaptive technology. The adaptive technology uses continual assessment and artificial intelligence to personalise the learning experience for each individual student. It identifies the student's strengths and weaknesses and helps to fill those key knowledge gaps – to increase student success and confidence! Students can choose to work their way through the learning resources and then complete the quiz, or dive right in and test their knowledge.

Key Features:

- Capability for full integration with most Learning Management Systems
- Written by a team of Hospitality and Tourism professionals and educators to cover all elements, performance criteria and knowledge evidence
- Gain access to all *40 units in the one product – then create courses using the units your course requires
- Easy-to-use interface with a combination of different assessment styles to suit all types of learners and keep students engaged
- Great value for money at only \$154.95 per code per student*

*Institutional pricing is available for bulk purchases. Consult your McGraw Hill Education Consultant for further details.

	AUD	NZD
120 Day Access: 9781760427436	55.95	60.00
720 Day Access: 9781760427429	154.95	177.00



Event Management: Theory and Practice

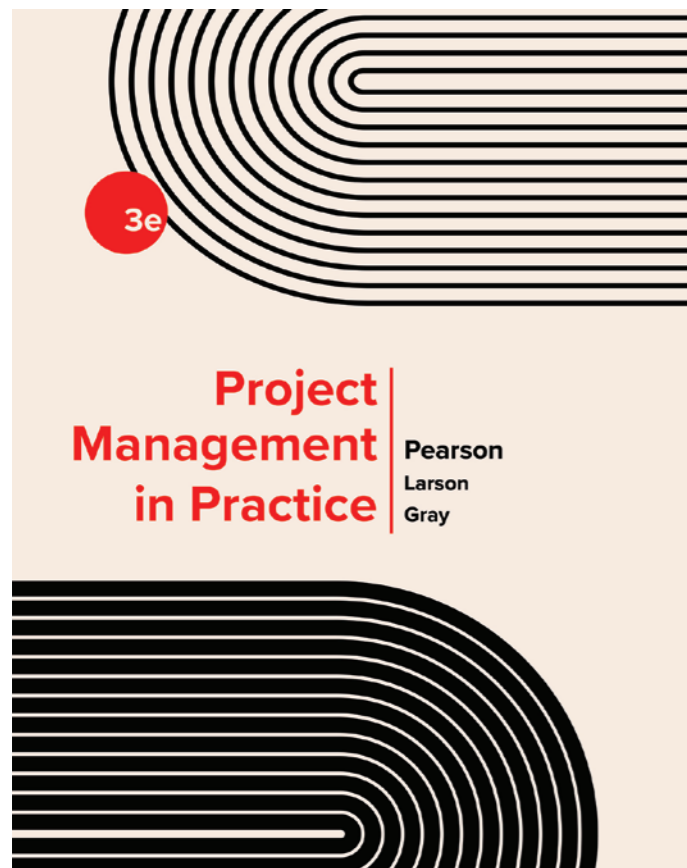
(2011)

Authors: Jeff Wrathall and Abby Jayne Gee

	AUD	NZD
Print: 9780070279001	99.95	109.00
VitalSource eBook: 9781743765104	72.95	85.00
Workbook: 9780070997387	39.95	40.00
Print + Workbook: 9780071014694	119.95	135.00



BSB Business Services



Project Management in Practice

3e (2023) NEW EDITION

Authors: Neil Pearson, Erik W. Larson and Clifford F. Gray

The new edition of *Project Management in Practice* focuses on the needs of project management professionals in Australia. Closely aligned with the latest version of the Business Services Training Package (V8.0), the 3rd edition is suitable for both the BSB40920 Certificate IV in Project Management and BSB50820 Diploma of Project Management, plus undergraduate university courses. All content reflects the latest industry standards and practices.

A new chapter is included covering Complex Project Management, which is mapped to BSBPMG541 Manage complex projects. The authors also explore how PMBOK V7 (and V6) can be used practically by project managers.

Key Features:

- All chapters have been updated and some thoroughly revised to reflect the latest industry standards and practices
- Over 60 job aids are available within the digital resource Connect (templates, tracker, checklist, and fact sheets) saving hundreds of hours in the workplace
- Coverage of both the PMBOK V6 and the new PMBOK V7 embedded throughout
- An extensive Case Study (Aged Care Inc.) is included and mapped to the relevant templates

	AUD	NZD
Print: 9781760427085	109.95	122.00
eBook: 9781760427092	84.95	94.00

The Author's Blog:

Support for the text, the courseware, and a general area for Facilitators to chat and share their own techniques and resources. Minimum monthly author posts with new techniques, templates, or supplemental material!

Paid membership:

<https://www.patreon.com/projectmanagementinpractice>

Any questions please contact Dr. Neil Pearson:

info@drneilpearson.com

GUMROAD Courseware and Training Resources

Developed by expert author Dr Neil Pearson, this courseware provides rich, quality purpose-built courseware perfect for branding and customising to your delivery requirements. Resources for each chapter of the book include Compass Cards, Facilitator PowerPoints, Media Clips, Case Studies, Flash Cards and more.

These resources are available to purchase directly from Neil's website at: <https://projectdoctor.gumroad.com>

Single and Multiple Use Licenses are available.



Management Strategies and Skills

2e (2013)

Authors: Judith Dwyer and Nicole Hopwood



	AUD	NZD
Blended Learning Package: 9781743077528	109.95	135.00
VitalSource eBook: 9781743764930	72.95	85.00



Project Management: The Managerial Process

8e (2022)

Authors: Erik W. Larson, Clifford F. Gray



Project Management, 8e provides a holistic and realistic approach to Project Management that combines the human aspect and culture of an organization with the tools and methods used. It covers concepts and skills used to propose, plan, secure resources, budget and lead project teams to successful completion of projects. This text is not only on how the management process works, but also, and more importantly, on why it works. It's not intended to specialize by industry type or project scope, rather it is written for the individual who will be required to manage a variety of projects in a variety of organizational settings. 8e was written for a broad range of audiences including, project managers, students, analysts and Project Management Institute Members preparing for certification exams. The digital component, Connect, now has enhanced algorithmic problems, Application Based Activities, SmartBook 2.0 and Practice Operations, a game-based 3D operations management simulation.

	AUD	NZD
Print: 9781260570434	154.95	179.00



Management: A Practical Introduction,

3e (2020)

Authors: Angelo Kinicki, Brian K. Williams, Brenda Scott-Ladd, Martin Perry, Markus Groth, Carolyn Ward and Bruce Mitchell

	AUD	NZD
Print: 9781743767702	144.95	167.00
VitalSource eBook: 9781743767771	76.95	89.90



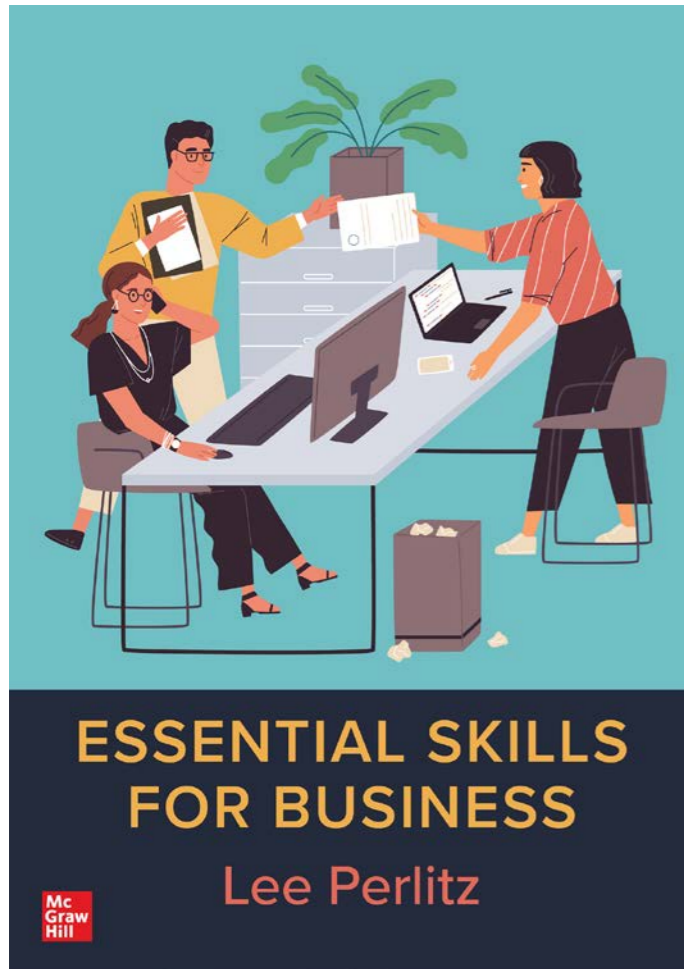
Organisational Behaviour

6e (2018)

Authors: Steven McShane, Mara Olekalns, Alex Newman and Angela Martin



	AUD	NZD
Print: 9781760421649	147.95	171.00
VitalSource eBook: 9781760423384	76.95	89.90
Connect with eBook: 9781743767139	80.95	94.00
Connect: 9781760423407	44.95	52.00



Essential Skills for Business

(2023) NEW APRIL

Author: Lee Perlitz

This new text is written for the delivery of the BSB30120 Certificate III in Business (including electives for the Administration specialisation). This single volume resource incorporates the essential knowledge and skills for thirteen units of competency and offers the perfect combination of high-quality content and excellent value. With a focus on practical application of skills, this resource is pitched at just the right level for the Certificate III student, with engaging content that avoids the unnecessary repetition of content.

Key Features

- Flexible format options including a print book and eBook. A 'course in a book' for students aiming to work in a business administration role
- Written specifically for the most recent release of the Business Services qualification
- While delivered as one book, each chapter maps neatly to a unit of competency, meeting requirements of RTO managers
- Affordable, high-quality option for students and institutions

Assessment tools

Colleges who adopt the text for use with students will have access to Assessment Tools for each of the units of competency covered in the text, including marking guides. These are in Word format so you can contextualise them for your students, and include a mix of:

- Projects
- Written questions
- Third Party Reports and Logbooks
- Role Plays

Additional resources are available for trainers who adopt the text for students, including full mapping grids and PowerPoint slides to aide classroom or digital delivery. A range of Policies for a fictitious company are also provided for students who do not have access to workplace policies.

About the Author

Lee Perlitz is an established author of several textbooks in TAE, Hospitality and Tourism and Business Services. She has had an extensive career in vocational education and training, including being the founder of an RTO and a trainer in both VET and corporate industries.

Competencies

As well as the core units of competency from BSB30120, the text covers 15 of the most popular electives.

	AUD	NZD
Print: 9781760427221	99.95	115.00
eBook: 9781760427252	69.95	80.00



Marketing: A Practical Approach

7e (2010)

Author: Peter Rix

	AUD	NZD
Print: 9780070287006	109.95	125.00
VitalSource eBook: 9781743764770	72.95	85.00

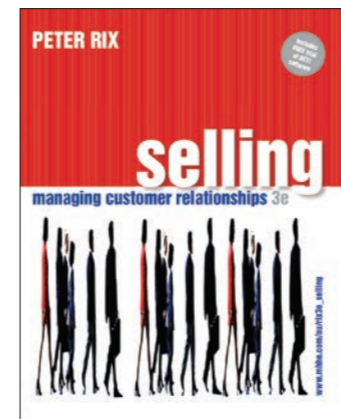


Marketing

3e (2020)

Authors: Dhruv Grewal, Michael Levy, Shane Mathews, Paul Harrigan, Tania Bucic and Foula Kopanidis

	AUD	NZD
Print: 9781760423889	133.95	155.00
VitalSource eBook: 9781760423919	76.95	89.00



Selling: Managing Customer Relationships

3e (2005)

Author: Peter Rix

	AUD	NZD
Print: 9780074715611	104.95	125.00

FNS Financial Services

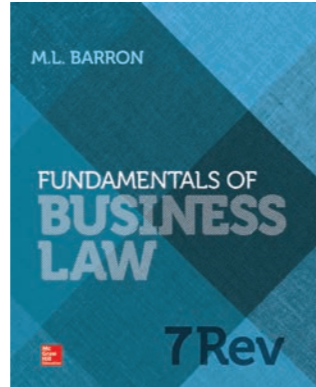


Economics for Business

4e (2011)

Authors: Ian Fraser, John Gionea and Simon Fraser

	AUD	NZD
Print: 9780070998438	104.95	125.00

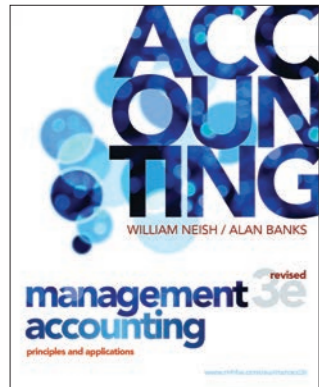


Fundamentals of Business Law

7e Revised (2013)

Author: Margaret Barron

	AUD	NZD
Print: 9781743079836	114.95	135.00
VitalSource eBook: 9781743764909	87.95	102.00

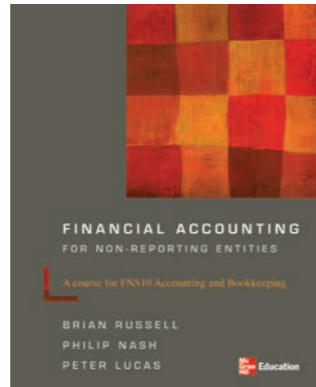


Management Accounting

3e Revised (2010)

Authors: William Neish and Alan Banks

	AUD	NZD
Print: 9780070278448	104.95	119.00

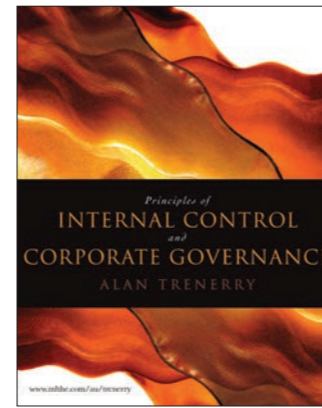


Financial Accounting for Non-Reporting Entities

(2013)

Authors: Brian Russell, Philip Nash and Peter Lucas

	AUD	NZD
Print: 9781743078594	84.95	115.00



Principles of Internal Control and Corporate Governance

(2008)

Author: Alan Trenerry

	AUD	NZD
Print: 9780070159235	82.95	95.00

TLI Transport and Logistics



A Framework for Supply Chains: Logistics Operations in the Asia-Pacific Region

(2010)

Author: Roger Oakden

	AUD	NZD
Print: 9780070997783	84.95	95.00
VitalSource eBook: 9781743764718	72.95	85.00

SIR Retail Services



Retail Services

(2012)

Authors: Lee Perlitz, Dan Hill and Matthew Coxhill

	AUD	NZD
Print: 9781743070741	94.95	109.00
VitalSource eBook: 9781743765005	69.95	68.00

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